

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MARCH 4, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Brian Hoffmann via remote attendance. Also in attendance: Secretaries Georgene Lubach and Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney. Technicians Tom Sanville, Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **February 21, 2019 Commissioners Meeting Minutes** – Motion by, Stoelb, second by DesJardins, to approve the draft minutes, all members voted aye, motion carried.
2. **Green Acres LLC, Gregg Wagner, providing proof of satisfaction of Developer Agreement for flushing/jetting/tv/video regarding Lake Aire #4** – Mr. Wagner presented videos and documentation from Great Lakes. Technician Sanville expressed some concerns and will need more time to review the material. The board, engineer Schramm, and Sanville will review the data and address it at a future meeting.
3. **Review of draft construction standards for Sanitary District with Scott Schramm, SMS** – Schramm informed board that the draft construction standards have been completed, with revisions from input of technicians. It will be presented at the next meeting for board approval.
4. **Discussion, sanitary sewer service area with Scott Schramm** – Schramm presented the data from the city of Sheboygan's study of our sewer system.
5. **Maintenance related issues as presented by Tom Sanville or Otis Kiehl** – Kiehl presented a request for a new explosion-proof heater at Lakeshore Pump Station. After some discussion topic was tabled for a future meeting.
6. **Reports:**
 - a. **Sanitary Administrator** – No report.
 - b. **Treasurer** – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – No report.
 - d. **Commissioners** – DesJardins inquired about disbursements to city and SD admin explained new admin at city had 4 months delay in billing while learning new job, hence the large amount.
7. **Sanitary District No. 1 Disbursements** – Motion by DesJardins, second by Stoelb to approve disbursements for 3/4/19, check numbers 2641-2651 for \$60,795.22, all members voted aye, motion carried.
Motion by Hoffmann, second by Fore to approve payroll direct deposit 02/13/19 for \$1,303.74, all members voted aye, motion carried.
Motion by DesJardins, second by Stoelb to approve payroll direct deposit 02/26/19 for \$2,242.00, all members voted aye, motion carried.
8. **ADJOURN:** Motion by Fore, second by Stoelb to adjourn at 6:30 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator