

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MARCH 18, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, and Nancy DesJardins. Brian Hoffmann and Matthew Fore via remote attendance. Also in attendance: Secretary Georgene Lubach, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney. Technician Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **March 4, 2019 Commissioners Meeting Minutes – Motion by Stoelb, second by DesJardins, to approve the draft minutes, all members voted aye, motion carried.**
2. **Discussion of draft construction standards for Sanitary District with Scott Schramm, SMS – Schramm presented draft construction standards with recommendations.**
3. **Consideration to schedule Sanitary District No. 1 annual meeting – Motion by DesJardins, second by Stoelb, to schedule the Sanitary District 1 annual meeting for May 6th, 2019 immediately following Sanitary District 2 annual meeting at 5:15 pm. All members voted aye, motion carried.**
4. **Maintenance related issues as presented by Tom Sanville– Flyght contract bid received and will be formally presented later.**
5. **Reports:**
 - a. **Sanitary Administrator – General office update.**
 - b. **Treasurer – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.**
 - c. **Secretary – No report.**
 - d. **Commissioners – No report.**
6. **Sanitary District No. 1 Disbursements – Motion by Hoffmann, second by DesJardins, to approve disbursements for 3/18/19, check numbers 2652-2659 for \$661.56, all members voted aye, motion carried.**
7. **ADJOURN: Motion by Stoelb, second by Hoffmann, to adjourn at 6:16 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator