

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
DRAFT MINUTES OF APRIL 15, 2019**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, and Nancy DesJardins, Brian Hoffmann and Matthew Fore. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney. Technicians Tom Sanville and Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment: none made.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes;**
  - a. **April 1, 2019 Commissioners Meeting Minutes – Motion by DesJardins, second by Stoelb, to approve the draft minutes, all members voted aye, motion carried.**
2. **Review and amendment of ordinance 4.07-** Schramm presented on the proposed amendment to ordinance 4.07
3. **Review and take action on adopting Sanitary District 1 construction standards with Scott Schramm, SMS – Motion by Hoffmann, second by Fore, to approve changes and adopt construction standards of SD1 and SD2 as presented. All members present voted aye, motion carried.**
4. **Lawn Mower bids presented by Otis Kiehl – Motion by Fore second by DesJardins, to approve purchase of the John Deere X580 for \$5879. All present voted aye, motion carried.**
5. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl– No reports.**
6. **Reports:**
  - a. **Sanitary Administrator** – 52 residents signed up for both paperless options, credits applied to their accounts.
  - b. **Treasurer** – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
  - c. **Secretary** – No report.
  - d. **Commissioners** – No report.
7. **Sanitary District No. 1 Disbursements – Motion by DesJardins, second by Stoelb, to approve disbursements for 4/15/19, check numbers 2671-2679 for \$5,558.48, all members voted aye, motion carried.**
8. **ADJOURN: Motion by Fore, second by Hoffmann, to adjourn at 5:57 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator