

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MAY 20, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: Acting President Hoffmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann and Matthew Fore. President John Ehmman is excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technician Tom Sanville.

PUBLIC COMMENT SESSION: Acting president Hoffmann called for Public Comment: Scott Schramm from SMS provided a verbal outline of tonight's meeting.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **May 6, 2019 Commissioners Meeting Minutes** – put on next agenda, quorum not met.
2. **Proposed Frontage Road annexations – review and recommend to the Town Board to approve annexation of the properties (Wisconsin Power and Light, WJB Associates, Zimbal Minkery Inc., RJL Property Sheboygan, LLC, Spiro Bros. LLC), on Frontage Rd into Sanitary District No. 1 – Motion by Stoelb, second by Fore, to approve the recommendation to annex the properties (Wisconsin Power and Light, WJB Associates, Zimbal Minkery Inc., RJL Property Sheboygan, LLC, Spiro Bros. LLC), on Frontage Rd into Sanitary District No. 1. All present voted aye, motion carried.**
3. **Sanitary sewer extension (WP&L ash landfill)**
 - a. **Discussion and approval of Sanitary sewer extension (WP&L ash landfill)** – Schramm summarized the force main pump from the ash landfill through the proposed 8 inch gravity sewer down Frontage Road. Commissioners discussed the proposed improvements.
 - b. **Authorize President Ehmman and Clerk Wicker to execute Development Agreement with WP&L Authorize President Ehmman, Sanitary District Administrator Kaat, and Town Clerk Wicker and Strategic Municipal Services to forward draft minutes approving the extension to wisDNR – Motion by Fore, second by DesJardins, to 1) approve sanitary sewer extension (WP&L ash landfill); 2) to authorize President Ehmman and Clerk Wicker to execute Development Agreement with WP&L; and 3) to authorize President Ehmman, Sanitary District Administrator Kaat, Town Clerk Wicker and Strategic Municipal Services to forward draft minutes approving the extension to wisDNR subject to Strategic's May 02 technical memorandum and WP&L executing the Development Agreement. All present voted aye, motion carried.**
4. **Maintenance related issues as presented by Tom Sanville or Otis Kiehl** – Sanville reports he has been reviewing TV/Videoing of the OK corridor recently received from the city of Sheboygan. Overall the project looked good, but he did note two long sections of high liquid. He will go over footage and discuss with Scott Schramm, SMS.
5. **Reports:**
 - a. **Sanitary Administrator** – billing cycle completed, entering CMAR/CMOM season
 - b. **Treasurer** – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.
6. **Sanitary District No. 1 Disbursements – Motion by Stoelb, second by DesJardins, to approve disbursements for 5/20/19, check numbers 2692-2699 for \$12,521.20, all members voted aye, motion carried.**
7. **ADJOURN: Motion by Stoelb, second by Fore, to adjourn at 5:57 p.m., all members voted aye, motion carried.**

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Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator

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