

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF MAY 5, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, and Brian Hoffmann. Commissioners Tom Stoelb and Matthew Fore excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney. Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **April 15, 2019 Commissioners Meeting Minutes – Motion by DesJardins, second by Hoffmann, to approve the draft minutes, all members voted aye, motion carried.**
 2. **Take action on amendment of ordinance 4.07- Motion by DesJardins, second by Hoffmann, to approve general ordinance amendment as presented. All presented voted aye, motion carried.**
 3. **Review and take action on adopting Sanitary District 1 construction standards– Motion by Nancy DesJardins, second by Hoffmann, to adopt ordinance of SD1 standards. All members present voted aye, motion carried.**
 4. **Update on proposed Frontage Rd sanitary sewer extension (WP&L ashpit) with SMS – Schramm reports public hearing on 5/20 to approve annexations of WP&L and Frontage Road parcels.**
 5. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl– Sanville reports a sewer backup at Edler property. Competitive plumbing and Korff discovered PTS had rehooked residence to wrong lateral during OK pipebursting. City contracted Korff and PTS, suggests city should also reimburse other contractor. Board concurs.**
 6. **Reports:**
 - a. **Sanitary Administrator – Motion by DesJardins, second by Hoffmann, to reschedule Sanitary District 1 annual meeting to the June 3 meeting at 5:15. All members voted aye, motion carried.**
 - b. **Treasurer – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.**
 - c. **Secretary – No report.**
 - d. **Commissioners – No report.**
- Sanitary District No. 1 Disbursements – Motion by DesJardins, second by Hoffmann, to approve direct deposit payroll disbursements for 4/10/19 for \$1,632.98, all members voted aye, motion carried.**
Motion by DesJardins, second by Hoffmann, to approve direct deposit payroll disbursements for 4/24/19 for \$1,334.25, all members voted aye, motion carried.
Motion by DesJardins, second by Hoffmann, to approve disbursements dated 5/6/19, check numbers 2680-2691 for \$23,326.86, all members voted aye, motion carried.
7. **ADJOURN: Motion by DesJardins, second by Hoffmann, to adjourn at 5:59 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator