

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF JUNE 17, 2019**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Brian Hoffmann, excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment: none made.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes;**
    - a. **June 3, 2019 Commissioners Meeting Minutes – Motion by Stoelb, second by Fore, to approve the draft minutes, all members voted aye, motion carried.**
  2. **Review and vote on 2018 CMAR: Motion by Fore, second by Stoelb, to approve 2018 CMAR as presented, all members voted aye, motion carried.**
  3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl– Sanville presented quotes for routine preventative maintenance agreements with Flyght including flush valve estimate as well as quotes for repairs needed on issues discovered during TV/Videoining. Motion by Stoelb, second by Fore, to approve the 3-year Flyght preventative maintenance agreement including flush valves preventative maintenance for our pumps for a total of \$2601. Motion by Fore, second by DesJardins, to hire Great Lakes for a portion of the lateral work and mobilization quoted \$2,110; and to improve the entirety of Northern Pipe's quote of \$9,130 for mobilization and repairs of issues they found previously. All members voted aye, motion carried.**
    - a. **Sanitary Administrator – CMAR's complete and ready to be submitted.**
    - b. **Treasurer – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.**
    - c. **Secretary – No report.**
    - d. **Commissioners – President Ehmann reports on a meeting with the City of Sheboygan last week attended by Schramm, Ehmann, Sanville, Roger Miller, and city engineer Sazma regarding the Southside Sewer Study. Next step for us is to provide feedback to Ruekert Mielke and the City. Schramm and possibly Miller will be handling most of this.**
- Sanitary District No. 1 Disbursements – Motion by Stoelb, second by DesJardins, to approve disbursements dated 6/17/19, check numbers 2705-2714, for \$17,859.46, all members voted aye, motion carried.**
4. **ADJOURN: Motion by Fore, second by Stoelb, to adjourn at 6:09 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator