

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JULY 1, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Brian Hoffmann, excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **June 17, 2019 Commissioners Meeting Minutes – Motion by Fore, second by Stoelb, to approve the draft minutes, all members voted aye, motion carried.**
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl–** No technicians present. Sanitary administrator reported about a residence on Timberlake Rd experiencing sewer backups due to a faulty lateral allegedly not reported by the previous owner.
 - a. **Sanitary Administrator –** Commercial meters read, sewer bills sent out today.
 - b. **Treasurer –** Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary –** No report.
 - d. **Commissioners –** No report.

Sanitary District No. 1 Disbursements –

Motion by DesJardins, second by Stoelb, to approve direct deposit payroll disbursements for 6/19/19 for \$1,628.46, all members voted aye, motion carried.

Motion by Stoelb, second by DesJardins, to approve direct deposit payroll disbursements for 7/3/19 for \$1,6634.40, all members voted aye, motion carried.

Motion by Stoelb, second by DesJardins, to approve disbursements dated 7/1/19, check numbers 2715-2721 for \$960.56, all members voted aye, motion carried.

3. **ADJOURN: Motion by Fore, second by Stoelb, to adjourn at 5:40 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator