

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF JULY 22, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:34 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Brian Hoffmann, excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **July 1, 2019 Commissioners Meeting Minutes – Motion by DesJardins, second by Stoelb, to approve the draft minutes, all members voted aye, motion carried.**
2. **Review and take action on the proposed Lake Aire 5 sanitary sewer improvements:** Scott Schramm from Strategic Municipal Services reported on development plans and developer agreement for Lake Aire #5, by developer Gregg Wagner, with 20 more lots, a 10" gravity main running with lateral risers which can accommodate 9' basements, and further development to the west. Schramm recommends the board conditionally approve the sewer improvements for Lake Aire #5 and enter into developer's agreement with Wagner. Motion by Fore, second by Stoelb, to conditionally approve the proposed sewer improvements for Lake Aire #5.
3. **Authorize Sanitary District 1 to send 'owner approval letter' to wisDNR for sewer permit regarding Lake Aire #5:** Motion by DesJardins, second by Fore, to authorize Sanitary District 1 to send 'owner approval letter' to wisDNR for sewer permit regarding Lake Aire #5. All members voted aye, motion carried.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl–** Sanville reports Great Lakes only had to repair 4/12 laterals identified coming in under quote. Also, a 30-minute power outage occurred at Lakeshore Pump Station after an underground power line broke. Some minor electronic problems with the generator were observed and resolved. New batteries have been ordered for UPS (uninterrupted power supply).
 - a. **Sanitary Administrator –** No Report.
 - b. **Treasurer –** Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary –** No report.
 - d. **Commissioners –** No Report.

Sanitary District No. 1 Disbursements – Motion by DesJardins, second by Stoelb, to approve disbursements dated 7/22/19, check numbers 2722-2728, for \$12,622.49, all members voted aye, motion carried.
Motion by Stoelb, second by Fore, to approve direct deposit payroll dated 7/17/19 for \$1,450.76, all members voted aye, motion carried.
5. **ADJOURN: Motion by Fore, second by Stoelb, to adjourn at 6:07 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator