

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY
APPROVED MINUTES FOR AUGUST 19, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 5:48 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann, and Matthew Fore. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technician Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment, none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes: July 22, 2019 – Motion by Stoelb, second by DesJardins, to approve draft minutes, all present voted aye, motion carried.**
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** Kiehl reports he was able to get to and pump stormwater out of manholes. One was found to have a bad air release valve and is working with Schramm from SMS to evaluate if a replacement is needed. Also, during same routine maintenance, Southside Alliance Church was noted to have their private lateral's air release valve closed. Commissioner's directed administrator to send SSAC a letter informing them of our observation to protect their lateral.
3. **Reports:**
 - a. **Sanitary Administrator –** No Report.
 - b. **Treasurer –** Sanitary District No. 2 balance sheet, cash balances and activity in written report.
 - c. **Secretary –** No report.
 - d. **Commissioners –** No report.
4. **Sanitary District No. 2 Disbursements – Motion by DesJardins, second by Hoffmann, to approve disbursements for 08/19/19, check numbers 2032-2037 for \$4,561.42, all members voted aye, motion carried.**

ADJOURN: Motion by Fore, second by Hoffmann, to adjourn at 5:53 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator