

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 7, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann expected late. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technicians Otis Kiehl and Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **September 16, 2019 Commissioners Meeting Minutes – Motion by Stoelb, second by DesJardins, to approve the draft minutes, all members voted aye, motion carried.**
2. **Update on increasing city wastewater rates by John Ehmann –** Ehmann reports on an error by the city resulting in the town being underbilled for the past year and to expect rates to return to where they were with increases.
3. **Update on the City of Sheboygan's Southside Sewer Study –** This topic is deferred to a following meeting.
4. **Maintenance related issues as presented by Tom Sanville –** Sanville reported on leaks found on 2 city properties that need repair, saying Ryan Sazma agreed that they were the City's responsibility to repair. Sanville presented an amended quote, subtracting those residences, from Great Lakes. Ehmann noted the repair cost would pay for itself within the year. Motion by DesJardins, second by Fore, to approve Great Lakes quote #12022 for \$2,295.00, all present voted aye, motion carried.
 - a. **Sanitary Administrator –** Office update: Quarterly bills are out, webpage has new updates.
 - b. **Treasurer –** Raises questions regarding debt service payments, legal will be consulted. Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary –** No report.
 - d. **Commissioners –** No report.

Sanitary District No. 1 Disbursements –

Motion by DesJardins, second by Stoelb, to approve disbursements for 10/7/19, check numbers 2767-2775 for \$16,648.82, all members voted aye, motion carried.

Motion by Hoffmann, second by Stoelb, to approve direct deposit payroll disbursements dated 9/25/19 for \$2,054.00, all members voted aye, motion carried.

Motion by DesJardins, second by Stoelb, to approve direct deposit payroll disbursements dated 10/9/19 for \$855.30, all members voted aye, motion carried.

5. **ADJOURN:** Motion by Fore, second by Stoelb, to adjourn at 6:08 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator