

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF OCTOBER 21, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann expected late. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes;**
 - a. **October 7, 2019 Commissioners Meeting Minutes** – Motion by Stoelb, second by DesJardins, to approve the draft minutes, all members voted aye, motion carried.
2. **Update on the City of Sheboygan's Southside Sewer Study** – Schramm reports expecting an annual increase in wastewater treatment billing from the City of Sheboygan to be up \$45,0000 next year.
3. **Update on Southside sewer study by Scott Schramm, SMS** – \$70 million requested by city study in improvements in the next 5 years. SMS reports no benefit to the Town. City wants to build pump station down the road from ours to replace it. SMS reports ours is adequate and is under 50% capacity. Recommends priority given to Weeden Creek and Black River upgrades. Ehmann says we will keep doing our own sewer studies, including one with SMS in the next year.
4. **General discussion on 2020 budget and rates** - We will be analyzing costs and financial billing/responsibility and budget/rate allocations presently.
5. **Maintenance related issues as presented by Tom Sanville** – Sanville reported Flyght came in and pulled a pump apart, diagnosing a coolant leak at the Lakeshore Pump Station. Repairs will be around \$1,958. Kiehl will be replacing the broken dusk to dawn lights at the Lakeshore pump station.
6. **Reports**
 - a. **Sanitary Administrator** – Bills sent out
 - b. **Treasurer** – Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – No report.
 - d. **Commissioners** – No report.

Sanitary District No. 1 Disbursements –

Motion by DesJardins, second by Stoelb, to approve disbursements for 10/21/19, check numbers 2776-2782 for \$2,105.09, all members voted aye, motion carried.

Motion by DesJardins, second by Stoelb, to approve direct deposit payroll disbursements dated 10/23/19 for \$1,212.86, all members voted aye, motion carried.

7. The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Town Board has jurisdiction or exercises responsibility. During the closed session, the Board will discuss compensation for the Sanitary District Administrator. The Board reserves the right to reconvene into open session following the closed session.

Motion by Fore, second by Stoelb to move into closed session, roll call vote all members voted aye.

8. **ADJOURN:** Motion by Fore, second by Stoelb, to adjourn at 6:40 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator