

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF DECEMBER 2, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann, and Matthew Fore. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technician Otis Kiehl, Town Engineer Scott Schramm.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for November 18, 2019 – Motion by Stoelb, second by Fore to approve the draft minutes, all members voted aye, motion carried., DesJardin abstained**
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl**
3. **Reports:**
 - a. **Sanitary Administrator**
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – I will set up an interview with Michael Klokow to speak with two commissioners.
 - d. **Commissioners** -No report at this time.

Sanitary District No. 1 Disbursements - Motion by DesJardins, second by Stoelb, to approve direct deposit payroll disbursements for 12/04/19 for \$982.16, all members voted aye, motion carried.
Motion by DesJardins, second by Stoelb, to approve disbursements dated 12/2/19, check numbers 2797-2800 for \$324.01, all members voted aye, motion carried.
4. **The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business because competitive or bargaining reasons require a closed session and pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the Commission concerning strategy to be adopted by the Commission with respect to litigation in which the District is or is likely to become involved. During the closed session, the Commission will discuss District billing issues. Motion by Fore, second by Hoffmann to move to closed session, all members voted aye. Motion carried. Roll call of each member was named.**
5. **Review and act on Resolution 1-2019 - Adopt a method to allocate annual budget costs and establish unit prices and rate structure for invoicing customers. Motion by Fore, second by Hoffmann, to approve the resolution 1-2019 for invoicing the City of Sheboygan, all members voted aye, motion carried.**
6. **ADJOURN - Motion by Fore, second by Hoffmann, to adjourn at 6:11 p.m., all members voted aye, motion carried.**