

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
APPROVED MINUTES OF SEPTEMBER 16, 2019**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann expected late. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat, Treasurer Kari Mooney, Technician Tom Sanville.

**PUBLIC COMMENT SESSION:** President Ehmann called for Public Comment: none made.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes;**
  - a. **September 3, 2019 Commissioners Meeting Minutes – Motion by Stoelb, second by DesJardins, to approve the draft minutes, all members voted aye, motion carried.**
2. **Update on the City of Sheboygan's Southside Sewer Study –** President Ehmann reports meeting with representatives from the town, city and Rukert Mielke to discuss the findings of the sewer study. They are working on coming to a final agreement on a final version of the plan.
3. **Maintenance related issues as presented by Tom Sanville –** Sanville reported on leaks found on 2 properties that need repair and are technically the city's responsibility. Ehmann requests Sanville consults with Scott Winter about what expenses are the responsibility of whom.
  - a. **Sanitary Administrator –** Debt service update: bills are out, questions handled by office while admin was gone, checks have been arriving steadily. CMOM's at next meeting, in packets now in advance.
  - b. **Treasurer –** Sanitary District No. 1 balance sheet, cash balances, and activity in written reports. Oostburg State Bank CD is mature, will be moving the money to government pool.
  - c. **Secretary –** No report.
  - d. **Commissioners –** No report.

**Sanitary District No. 1 Disbursements –**  
Motion by DesJardins, second by Stoelb, to approve disbursements for 8/28/19, check numbers 2757-2765 for \$28,120.88, all members voted aye, motion carried.  
Motion by Stoelb, second by DesJardins, to approve direct deposit payroll disbursements dated 9/11/19 for \$1,491.00, all members voted aye, motion carried.
4. **ADJOURN: Motion by Fore, second by Hoffmann, to adjourn at 6:10 p.m., all members voted aye, motion carried.**

Minutes Respectfully Submitted by: Laura Kaat, Sanitary Administrator