

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF December 16, 2019

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:55 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann excused absence. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Otis Kiehl and Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes December 2, 2019** - Motion by Stoelb, second by DesJardins, to approve the draft minutes, all members voted aye, motion carried.
2. **Discussion and possible action regarding hiring of Michael Klokow for Sanitary District part time position.** We will need to speak with the Fire Department and/or Fire Responder to see if they will be having a CPR course in the near future for Klokow to take. Motion by Stoelb, second by Fore, to approve Michael Klokow for a Sanitary District part time position, all members voted aye, motion carried.
3. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Kiehl gave a report on the flush valve and oil issue that they are having at the Curtis station.
4. **Reports:**
 - a. **Sanitary Administrator** – No report
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – No report
 - d. **Commissioners** – No report

Sanitary District No. 1 Disbursements - Motion by DesJardins, second by Stoelb, to approve disbursements for 12/16/19, check numbers 2801-2810 for \$32,775.25, all members voted aye, motion carried. Motion by DesJardins, second by Stoelb, to approve direct deposit payroll disbursements dated 12/18/19 for \$551.76, all members voted aye, motion carried.
5. **ADJOURN** - Motion by Fore, second by Stoelb, to adjourn at 6:32 p.m., all members voted aye, motion carried

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator