

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
APPROVED MINUTES OF NOVEMBER 4, 2019**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann expected late. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Laura Kaat - Absent, Treasurer Kari Mooney, Technicians Otis Kiehl and Tom Sanville.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes October 21, 2019** Motion by Stoelb, second by DesJardins to approve the Sanitary District No.1 draft minutes of the October 21, 2019 meeting.
2. **Update on increasing city wastewater rates** - Scott Schramm gave a summary of the current billing practice, intermunicipal agreement and the method that the Sanitary District is using to bill the City of Sheboygan.
3. **General discussion on 2020 budget and rates** – Deferred to the next board meeting.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** - Testing on pump 3 at Lakeshore was done. The wear ring seemed to be the issue. Curtiss and KK are having problems with the floats. Sanville will be looking into a pressure system cost; the estimate cost is approximately \$5,000 per Schramm.
5. **Reports:**
 - a. **Sanitary Administrator** – No report
 - b. **Treasurer** – Sanitary District NO. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** - No report
 - d. **Commissioners** - No report

Sanitary District No. 1 Disbursements - Motion by Stoelb, second by DesJardins, to approve disbursements for 11/4/19, check numbers 2767-2775 for \$13,668.78, all members voted aye, motion carried.

Motion by Hoffmann, second by Stoelb, to approve direct deposit payroll disbursements dated 9/25/19 for \$856.31 all members voted aye, motion carried.

6. **ADJOURN** - Motion by Stoelb second by DesJardins, to adjourn at 6:13 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Julie Wicker, Clerk