

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF FEBRUARY 3rd, 2020

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Matthew Fore. Commissioner Brian Hoffmann attended by telephone conference call. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technician Tom Sanville, Technician Otis Kiehl, Scott Schramm.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes January 20, 2020** - Motion by Stoelb, second by DesJardins, to approve the draft minutes, all members voted aye, motion carried.
2. **Discussion and possible action regarding Alliant/Wisconsin Power and Light Frontage Road Sewer Extension, and connection to Sanitary District 1 sewer infrastructure.** Tom Sanville requested the Sanitary District be given the opportunity to watch over the first few exchanges. Scott Schramm mentioned Alliant will communicate with the Sanitary Office and Technicians one week in advance so expected additional flow can be monitored. Motion by Fore, second by Hoffmann, to approve the extension of sewer infrastructure to Alliant/Wisconsin Power and Light and Frontage Road. All members voted aye, motion carried.
3. **Update of Wilson Moenning Subdivision Development** – Timeline of building and drainage plans/issues were topics of discussion. President Ehmann expressed gratitude that the City of Sheboygan had extended an invitation to a meeting regarding the proposed subdivision which commissioners DesJardins and Stoelb attended. Further discussion, and a meeting invitation will be extended to the developer.
4. **Maintenance related issues as presented by Tom Sanville** – Tom Sanville discussed a leak that was discovered by Great Lakes. The leak is the result of corrosion at the manhole. Great Lakes will be providing a plan of action and cost estimate as soon as possible.
5. **Reports:**
 - a. **Sanitary Administrator** – No Report
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – No report
 - d. **Commissioners** – No report

Sanitary District No. 1 Disbursements - Motion by DesJardins, second by Stoelb, to approve disbursements for 02/03/2020, check numbers 2825-2831 for \$15027.53, all members voted aye, motion carried. Motion by DesJardins, second by Stoelb, to approve direct deposit payroll disbursements dated 01/15/20 for \$734.65, all members voted aye, motion carried. Motion by DesJardins, second by Stoelb, to approve direct deposit payroll disbursements dated 01/29/20 for \$1163.27, all members voted aye, motion carried. Motion by Stoelb, second by DesJardins, to approve direct deposit payroll disbursements dated 02/12/20 for \$962.96, all members voted aye, motion carried.
6. **ADJOURN** - Motion by Fore, second by Stoelb, to adjourn at 6:13 p.m., all members voted aye, motion carried

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator