

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF MARCH 2nd, 2020

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:34 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb and Matthew Fore. Commissioner Brian Hoffmann attended by telephone conference call. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

PUBLIC COMMENT SESSION: President Ehmann called for Public Comment: none made.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes February 17th, 2020** - Motion by Fore, second by DesJardins, to approve the draft minutes, Ehmann, Desjardins, Fore, Hoffmann voted aye, Stoelb abstained. Motion carried.
2. **Discussion and possible action regarding moving SD1 meeting scheduled for Monday, September 7th to Tuesday, September 8th in observance of Labor Day.** Motion by Hoffmann, second by Stoelb, to move Monday September 7th meeting to Tuesday September 8th. All members voted aye, motion carried.
3. **Discussion and possible action regarding quotes from Great Lakes Seal Inc.** Tom Sanville presented 3 quotes for projects in the Sanitary District. One for repair to a previously discussed leak, one for future manhole rehab, and one for Clever Scan. Sanville described Clever Scan to those in attendance as a 360 degree assessment video of manhole interiors that would allow for prioritizing repairs. Motion by Fore, second by DesJardins, to approve quote for \$980 to repair existing leak, and quote for \$1360 to Clever Scan 16 manholes All members voted aye, motion carried.
4. **Maintenance related issues as presented by Otis Kiehl** – Otis Kiehl discussed a pipe that was filmed after 2 backups at a residence. Issue originated from a fiber optic cable install where a lateral was struck during the process. Repair was made to the lateral, however the materials and repair were inferior to set standards and pipe is now sagging and causing backups for the homeowner. The Board will have a plumber repair the lateral and the cost will be discussed at a future meeting.
5. **Reports:**
 - a. **Sanitary Administrator** – Debt Service project update
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – No report
 - d. **Commissioners** – No report

Sanitary District No. 1 Disbursements - Motion by Stoelb, second by DesJardins, to approve disbursements for 03/02/2020, check numbers 2838-2841 for \$20332.32, all members voted aye, motion carried.

ADJOURN - Motion by Fore, second by Stoelb, to adjourn at 6:04 p.m., all members voted aye, motion carried

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator