

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF April 6<sup>th</sup>, 2020

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 6:03 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Nancy DesJardins, Tom Stoelb, Matthew Fore, and Brian Hoffmann. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl, Maintenance Supervisor Rick Meyer, Mandy Tran.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes March 16th, 2020** - Motion by DesJardins, second by Fore, to approve the draft minutes, Ehmann, Desjardins, Fore voted aye. Hoffmann and Stoelb abstained. Motion carried.
2. **Maintenance related issues** - No Report
3. **Reports:**
  - a. **Sanitary Administrator** – Bollwahn reported that the manhole has been marked after several backups at a Park Place address. The marking was put in place by Schramm to rule out the cover having been opened and unauthorized personnel dumping into the sewer. Currently there is no evidence of them having been opened. A letter will be sent reminding residents of un-flushable materials and their repercussions to the pipes.
  - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
  - c. **Secretary** – No report
  - d. **Commissioners** – No report

**Sanitary District No. 1 Disbursements** - Motion by DesJardins, second by Hoffmann, to approve disbursements for 04/06/2020, check numbers 2858-2864 for \$2771.54, all members voted aye, except Hoffmann who abstained. motion carried.

**ADJOURN** - Motion by Fore, second by Stoelb, to adjourn at 6:10 p.m., all members voted aye, motion carried

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator