

## APPROVED MINUTES FOR TOWN OF WILSON, JUNE 1, 2020

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting has held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President Ehmann, Supervisors Nancy DesJardins, Tom Stoelb, Matthew Fore, and Brian Hoffmann. Also, in attendance: Clerk Julie Wicker, Treasurer Kari Mooney, and Maintenance Supervisor Rick Meyer.

### APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, May 18, 2020.** Motion by Hoffmann second by DesJardins to approve the May 18, 2020 Town Board Minutes, all members voted aye, motion carried.
2. **Update and Discussion on Non-Permanent Structures in the Town of Wilson.** Jack Vander Weele the Town's Building Inspector was present to update the board on the zoning ordinance that apply to these structures. Information for this topic is location in the zoning ordinance under section 6.0 and section 11.0. The Town will inventory the structures that are physical up now and letters will go out to the owners of the properties. According to the zoning ordinance non-permanent structures require a permit. Mr. Vander Weele will work with the clerk to get proper paperwork for residents to get permits if needed.
3. **Renewal and Issuance of Liquor Licenses and Tobacco Licenses for period July 1, 2020 through June 30, 2021:** Motion by Hoffmann second by Fore to approve the license renewal, all members voted aye, motion carried
  - a. Nancy Manning Agent 5837 South Business Drive, Sheboygan, WI, K.T. & N.J. Inc. for Handlebar & Grill, 5837 South Business Drive, Sheboygan, WI; Filed 5/12/20.  
Class "B" Beer and "Class B" Liquor License
  - b. John A. Majerle Agent, 5047 Evergreen Drive, Sheboygan, WI, Majerle's Black River Grill Inc. for Majerle's Black River Grill, 5033 Evergreen Drive, Sheboygan, WI; Filed 5/21/2020.  
Class "B" Beer and "Class B" Liquor License
  - c. Timothy Robert Stolper Agent, 1609 Humboldt Ave, Sheboygan, WI, Koenig's Conservation Association for Koenig's Conservation Club, 3824 Broadway Road, Sheboygan, WI; Filed 5/20/2020.  
Class "B" Beer License
  - d. Guy Alan Miller Agent, N7098 Riverwoods Drive, Sheboygan, WI, Sheboygan Town and Country Corp. for Riverdale Country Club, 5006 South 12<sup>th</sup> Street, Sheboygan, WI; Filed 5/8/2020.  
Class "B" Beer and "Class B" Liquor License
  - e. Cherie Lyn Duby Agent, 2404 North 22<sup>nd</sup> Street, Sheboygan, WI, Kwik Trip 139 for Kwik Trip Inc. 7002 Sauk Trail Road, Sheboygan, WI; Filed 5/5/2020.
    - i. Class "A" Beer and "Class A" Liquor License
    - ii. Cigarette and Tobacco License
  - f. Holly Schroeder Agent, 4443 Lilac Court, Apt. W106, Sheboygan, WI, Love's Travel Stop #640 for Love's Travel Stops & Country Stores, Inc. 6710 South Business Drive, Sheboygan, WI; Filed 5/8/2020.
    - i. Class "A" Beer and "Class A" Liquor License
    - ii. Cigarette and Tobacco License
4. **Update and discussion on the 2020 Town of Wilson Road Projects.** The county provided the Town with several estimates of different road projects from the Highway department. President Ehmann requested that they provide the Town of Wilson with an estimate for Timberlake Road before the Town finalizes the road priorities. The other estimates that the board talked about were Garden Grove drive, Black Rive Road, Frontage Rd culverts, North Evergreen Drive, Old Park Road, Pioneer Road, Sherwood Drive, Wilson Lima Road Culverts, Wilson Lima Road and Woodside Lane. The board will move this agenda item to the next board meeting to receive an estimate from the County highway department and Northeast Asphalt.

Scott's Construction had also had an estimate of \$43,000 for chip sealing work over surface on Terry Andrae Avenue, Terry Court, Terry Andrae Terrace, Andrae Circle and Our Town Road.

5. **New and Renewal Operator License Applications for period July 1, 2020 – June 30, 2021 -** Motion by DesJardins second by Fore to approve the license renewal for Dale Koenig, Michael Swigert and Nicole Majerle, all members voted aye, motion carried.
6. **Discussion and approval of contract amendment – Gas Probe – Town of Wilson Landfill with Miller Engineers Scientist.** Motion by Hoffmann second by Fore to approve the amended contracted from Miller Engineers Scientists, all members voted aye, motion carried.
7. **Discussion on guidelines for reopening the Town of Wilson office.**
8. **Reports:**
  - a. **Rick Meyer - Maintenance** - Meyer told the board that Lake Michigan recorded record highs for the month of May.  
Park play equipment will be open to the public, but restrooms will stay closed until further notice.
  - b. **Kari Mooney – Treasurer** -Balance sheet, cash balances, activity, annual department report, Fire Dept. activity reports and financial information was shared. Mooney told the board that the Town the we received the funds from the recycling grant.
  - c. **Constable and Sheriff Report** – No reports currently.
  - d. **Julie Wicker – Clerk** - No report currently.
  - e. **Town Board Members Individual Reports** – Supervisor Stoelb told the board that he couldn't hear the Fire Partner's online meeting at home. The connection was not good for an individual that dial in.  
President Ehmann told the board that he has been working with legal on several issues in the Town. Many of these have moved slower because of the Covid-19 issue with limited employees working in offices. Getting the correct answers has taken longer than normal but we expect to gets updates within the week on many of the issues that the Town is awaiting answers for.
9. **Disbursement Reports: Town of Wilson First Responders, Town of Wilson -** Motion by Stoelb second by Fore approve the Town's checks dated June 1, 2020, check number 22075– 22084 in the amount of \$21,426.41, all members voted aye, motion carried. Motion by Hoffmann second by DesJardins to approve the payroll for June 3, 2020 in the amount of \$8,122.24, all members voted aye, motion carried.
10. **ADJOURN -** Motion by Fore second by Hoffmann to adjourn at 7:42 p.m., all members voted aye, motion carried.

Minutes Respectfully submitted by Julie Wicker, Clerk