

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF July 6th, 2020

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Matthew Fore and Brian Hoffmann present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes June 15th, 2020** - Motion by Stoelb, second by DesJardins, to approve the draft minutes, All Commissioners present voted aye. Motion carried.
2. **Discussion and possible action regarding Lakeshore Lift station pump 3 replacement** – Discussion was moved to the meeting on July 20th, 2020.
3. **Maintenance related issues** – No Report
4. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported that 7 Oaks HD has fulfilled their obligation regarding the lateral damage on Weeden Creek Road. Bollwahn also requested a heads up for planning purposes on newsletter production month.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports. Treasurer reported a significant bill was paid to the city of Sheboygan, and that payments for quarterly billing are coming in as expected.
 - c. **Secretary** – No report
- d. **Commissioners** – No Report
- e. **Sanitary District No. 1 Disbursements** - Motion by Hoffmann, second by DesJardins, to approve disbursements for 07/06/2020, check numbers 2913-2921 for \$4626.72 all members voted aye, motion carried.
- f. **Sanitary District No. 1 Payroll Disbursements** - Motion Hoffmann, second by DesJardins, to approve payroll direct deposit disbursements for 07/01/2020, for \$1475.29, all members voted aye, motion carried.
- g. **ADJOURN** - Motion by Fore, second by Stoelb, to adjourn at 5:44 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator