

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF June 15th, 2020

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, and Brian Hoffmann present. Commission Matthew Fore was excused. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technician Tom Sanville.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes June 1st, 2020** - Motion by Stoelb, second by DesJardins, to approve the draft minutes, All Commissioners present voted aye. Motion carried.
2. **Maintenance related issues** – No Report
3. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported that during the open bids period, only one bid was received for the replacement of pump #3 at the Lakeshore Lift Station and inquired whether the issue needs to be put on a future agenda or if it could be voted on this evening. Hoffmann made a motion to approve the pump purchase. After some conversation President Ehmann asked Technician Sanville if he was in favor of voting this evening. Technician Sanville mentioned a caveat that may change the way this project is addressed. Upon further discussion Hoffmann withdrew his motion and the board decided to gather more information and move this topic to the next agenda.
 - b. **Treasurer** - Sanitary District No. 1 balance sheet, cash balances, and activity in written reports.
 - c. **Secretary** – No report
- d. **Commissioners** – No Report
- e. **Sanitary District No. 1 Disbursements** - Motion by DesJardins, second by Hoffmann, to approve disbursements for 06/15/2020, check numbers 2903-2912 for \$5591.74 all members voted aye, motion carried.
- f. **Sanitary District No. 1 Payroll Disbursements** - Motion Hoffmann, second by DesJardins, to approve payroll direct deposit disbursements for 06/17/2020, for \$1672.17, all members voted aye, motion carried.
- g. **ADJOURN** - Motion by Hoffmann, second by DesJardins, to adjourn at 5:46 p.m., all members voted aye, motion carried

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator