

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF August 3rd, 2020

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Matthew Fore and Brian Hoffmann present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Town Engineer Scott Schramm, Technicians Tom Sanville and Otis Kiehl.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for July 20th, 2020** - Motion by Stoelb, second by DesJardins, to approve the draft minutes for July 20th, 2020, All Commissioners voted aye. Motion carried.
2. **Discussion and possible action regarding Schinker Creek Lift Station backup** – President Ehmann recapped for the board the backup that had caused loss to a resident and asked Bollwahn to present what she had for the Board to review. After a discussion with the resident about actual loss, Bollwahn had received and shared with the board the letter sent by the resident itemizing out the items that had been lost. Bollwahn presented a spreadsheet with value ranges and an estimate for the Board to consider as replacement costs. President Ehmann supported the value. Commissioner Fore agreed that it sounded reasonable. Commissioner Stoelb agreed. Motion by Stoelb, second by Hoffmann to reimburse Robert Verhelst \$576 for items lost in the backup. All members voted aye, motion carried.
3. **Discussion and possible action regarding manhole raising project and supplies** – Kiehl gave a summarization of manholes that are buried and need raising. There are 19 manholes that need attention. 11 of the original known issues, 7 hit by plows and 1 buried under a concrete driveway. The buried under concrete manhole received significant attention because repairing the manhole will require replacing a 9' by 9'4" section of the driveway. Sanville said it is worth mentioning that the property in question is a city resident. Stoelb noted that he remembered discussing this same property in the past. Kiehl agreed that it was mentioned in the past. Stoelb questioned how far under the driveway is it buried? Kiehl answered at least ten inches and that should any neighboring residence have a backup, there are no contractors with enough hose to reach. The distance from manhole to manhole excluding the buried one is just too far. Schramm agreed with that scenario. All agreed that it must be fixed, but Stoelb questioned if that infers our responsibility to repair the driveway as well. Kiehl said the 9' by 9'4" section will need replacing. Hoffmann asked which side of the street was being discussed. It was clarified that the property in question is on the North East corner, and an address of 1420 Marvery was given. Sanville said he wondered if the burial was intentional to save costs and Schramm said he believed it was but proving who did what would be exponentially difficult. Stoelb inquired whether anyone knew if it was the original owners of the home? At this time, nobody was sure. Ehmann asked the board how they wished to proceed. Topic will be moved to the next agenda after getting a quote. Motion by Fore, second by Hoffmann to approve purchase of materials for \$5027 for the remainder of the project. All members voted aye, Motion carried.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl** – Sanville and Schramm led discussion on 3 manholes that are leaking, one of those at a rate of 30 gallons per minute. Microbial induced corrosion has caused the leaking, and sealing the leaks will cost around \$5000, but cleaning and epoxy coating to protect all of the manholes will cost approximately \$55000, and both Sanville and Schramm indicated that as soon as possible we should pursue the project. Ehmann questioned whether it would be possible to wait on this and budget for it next year. Schramm recommends scraping the concrete to assess the damage on each one individually. He also fears that going out a year may be going too far. Ehmann asks about getting some quotes and budgeting for early next year. Hoffmann asked if we had any recourse against the last sealer that was used and has failed? Great Lakes did the job but did not recommend the product. In fact, they were opposed to the use of the product that was used and preferred the epoxy which is the current

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
DRAFT MINUTES OF August 3rd, 2020

recommended action.

Sanville suggests authorizing the repair of the leaks and have an action item on the next agenda for the rest of the project, which the Board agreed to.

Sanville mentioned 2 city manholes with issues. Ehmann mentions that there is a meeting set up with Steve Jossart for Wednesday morning and invites Sanville and Kiehl to attend.

Kiehl requested authorization for the purchase of a job box for the trailer. Ordering the job box was authorized.

5. **Reports:**

a. **Sanitary Administrator** – No report

b. **Treasurer** –Mooney mentioned Sanitary District No. 1 balance sheet, cash balances, and activity are all in written reports for the Board to view. Treasurer reported second quarter billing has increased the money coming in as expected.

c. **Secretary** – No report

d. **Commissioners** – No Report

e. **Sanitary District No. 1 Disbursements** - Motion by Stoelb, second by DesJardins, to approve disbursements for 08/03/2020, check numbers 2939-2943 for \$32833.62 all members voted aye, motion carried.

f. **Sanitary District No. 1 Payroll Disbursements** - Motion by Hoffmann, second by Stoelb, to approve payroll direct deposit disbursements for 07/29/2020, for \$1518.18 all members voted aye, motion carried.

g. **ADJOURN** - Motion by Fore, second by Stoelb, to adjourn at 6:35 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator