

APPROVED MINUTES FOR TOWN OF WILSON, AUGUST 3, 2020

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President Ehmann, Supervisors Nancy DesJardins, Tom Stoelb, and Brian Hoffmann, and Matt Fore. Also, in attendance: Clerk Julie Wicker, Treasurer Kari Mooney, and Maintenance Supervisor Rick Meyer.

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, July 20, 2020.** Motion by Stoelb second by DesJardins to approve the July 20, 2020 minutes, all members voted aye, motion carried.
2. **Update and Discussion on Municipal court and ordinance enforcement.** Attorney Parmentier was present to discuss our citation ordinance, Chapter 68. The ordinance needs to identify whom has the authority to issue the citation and the schedule of deposit amount? The Town Chapter 68 has these identified in the ordinance. Schedule of deposit amount ranges from \$25 to \$250 depending on the violation.

Whom can issue a citation: Fire Chief, Town Chair, Town Supervisors and the Sheriff's department, also the Town supervisors can delegate the position to issue citation to a Town employee on a majority vote. If the Town would issue a citation the Circuit Court would honor these tickets and the Circuit Court in Sheboygan meets each Wednesday at 1:30 PM but are 4-6 weeks out on scheduling. The date and time need to be written on each citation on the top left corner. Attorney Parmentier will be checking if the books to write the citation are the same for Municipal Court and Circuit Court. The citation booklet that the Town adopted is the one that the Sheboygan uses in the Sheboygan Circuit Court.

Parmentier had been in talks with the City of Sheboygan to belong to their Municipal Court system. The Town, Village of Kohler and City of Sheboygan would have been all belonging together within this agreement. The fee to belong were high with the number of citations that we write per year and then after many talks with their attorney this agreement fell apart. Parmentier asked if the board wanted him to check if other municipalizes would accept the Town of Wilson to let us join their court system. The board said that they determined that Sheboygan Falls or Kohler would be a good start and direction for the Town of Wilson.

3. **Update and discussion on regulated parking on Stahl Road and on Black River Road - Chapter 52 Ordinance.** Motion by Stoelb second by Fore to approve the no parking regulation to add the (p) Stahl road and (q) Black River Road and deleting 52.02(a) and making the 52.02 (b) now 52.02 (a) in the Chapter 52 Regulating Parking Ordinance, all members voted aye, motion carried.
4. **Reports:**
 - a. **Rick Meyer - Maintenance** - Meyer said that Scott's Construction will be starting the chip seal in the middle of August and a paper will be sent to surrounding residents explaining the process. The storm water drains by Majerle's had many stones removed from the drain. Meyer thanked the sanitary department for their help with this matter. This will be monitored in the future. Meyer will be meeting with S. Schramm on Wednesday morning, August 5th by the Frontage road to complete the assessment of road damage by Alliant and have this finalized and the road repairs completed.
Roof project is completed on the Town hall and looks great.

- b. **Kari Mooney – Treasurer** - Balance sheet, cash balances, activity, annual department report, Fire Dept. activity reports and financial information was shared.
 - c. **Sheriff Report** – No report currently.
 - d. **Julie Wicker – Clerk** – Balzer Woods agenda will be held on the 19th of August.
 - e. **Town Board Members Individual Reports** – No report from Fore, Hoffmann, DesJardins, Stoelb. President Ehmann will be communicating with Hoffmann about updates for the ordinance in Chapter 11 under structures. This session needs to be updated and brought back to the full board for discussion.
5. **Disbursement Reports: Town of Wilson First Responders, Town of Wilson** - Motion by Stoelb second by DesJardins approve the Town’s checks dated August 3, 2020, check number 22168–22186 in the amount of \$4,845.66, all members voted aye, motion carried. Motion by Hoffmann second by DesJardins to approve the payroll for July 29, 2020 in the amount of \$8,293.03, all members voted aye, motion carried.
6. **ADJOURN** – Motion by Fore second by Hoffmann to adjourn at 7:53 pm, all members voted aye, motion carried.

Minutes by Julie Wicker, Clerk