

SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF August 17th, 2020

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Matthew Fore and Brian Hoffmann present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for August 3rd, 2020** - Motion by Hoffmann, second by DesJardins, to approve the draft minutes for August 3<sup>rd</sup>, 2020, All Commissioners voted aye. Motion carried.
2. **Discussion and possible action on manhole raising project (Cretex). Discuss and act on manhole buried under concrete driveway by resident –**  
Technician Otis Kiehl presented a quote from Sydack Masonry LLC for repairing the concrete at 1420 Marvery Road, where a manhole is buried underneath a concrete driveway. Recap discussion from August 3<sup>rd</sup> 2020 meeting took place. Motion by Fore, second by Stoelb to approve the Quote from Sydack Masonry LLC for \$1650 to repair the driveway at 1420 Marvery Road after the manhole is raised. All members voted aye, motion carried. Bollwahn questioned whether formal approval was needed for the manhole raising project. Motion by Stoelb, second by DesJardins to approve the project and materials cost quote from Cretex for \$5027.00. All members votes aye, Motion carried.
3. **Discussion and possible action Authorizing Great Lakes TV Seal (per Quotes 11956 and 13632 to seal (3) manhole leaks Indian Mound Road/Ember Lane) and seal/repair additional manholes–** Technician Sanville gave an update on discussions that he had with the City of Sheboygan regarding their commitment to pay for leaking ferncos on the combined Town/City Sewers. Sanville mentioned that regarding the larger quote and more significant job costing \$59K, Scott Schramm will be investigating these manholes and we will revisit the topic after his information gathering is complete. Motion by Stoelb, second by DesJardins to approve grouting and sealing of leaking manholes by Great Lakes TV Seal as presented by Tom Sanville for \$3705. All members voted aye, Motion carried.
4. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl –** No additional report
5. **Reports:**
  - a. **Sanitary Administrator** – No report
  - b. **Treasurer** –Mooney mentioned Sanitary District No. 1 received a transfer of money as the account was getting low. Additional reports are in the Board packets and any questions are welcomed.
  - c. **Secretary** – No report
  - d. **Commissioners** – No Report
  - e. **Sanitary District No. 1 Disbursements** - Motion by DesJardins, second by Stoelb, to approve disbursements for 08/17/2020, check numbers 2944-2956 for \$20698.09 all members voted aye, motion carried.
  - f. **Sanitary District No. 1 Payroll Disbursements** - Motion by DesJardins, second by Hoffmann, to approve payroll direct deposit disbursements for 08/12/2020, for \$1837.74 all members voted aye, motion carried.
  - g. **ADJOURN** - Motion by Fore, second by Stoelb, to adjourn at 5:55 p.m., all members voted aye, motion carried.