

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY  
MINUTES FOR September 21st, 2020**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Commissioner Tom Stoelb call the Sanitary District No. 2 Commissioners Meeting to order at 6:11 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:**, Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann and Matt Fore present, Commissioner John Ehmann was excused. Also, in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl, Engineer Scott Schramm.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes; August 17<sup>th</sup>, 2020** - Motion by DesJardins, Second by Fore to approve draft minutes, all commissioners present voted aye, motion carried.
2. **Discuss and Authorize President Ehmann and Operator Sanville to complete the annual wisDNR General Permit (GP) Notice of Intent (NoI) application** – Motion by Fore, Second by DesJardins to authorize President Ehmann and Technician Sanville to complete the annual wisDNR Genral Permit (GP) Notice of Intent (NoI) application. All Commissioners voted Aye, Motion carried.
3. **Review and approve the certified 2019 CMAR report for Sanitary District #2** – Motion by DesJardins, Second by Fore to approve the already filed, certified 2019 CMAR for Sanitary District #2. All Commissioners present voted Aye, Motion Carried.
4. **Maintenance related issues as presented by Tom Sanville and Otis Kiehl** – Photos and a video of a leaking pump were presented in the Commissioners packets. Kiehl mentioned the pump should be fixed. Sanville noted that the breakaway fittings might also need replacing. He will be getting Flyght's opinion and will report back.
5. **Reports:**
  - a. **Sanitary Administrator** – Bollwahn had nothing to report
  - a. **Treasurer** - Sanitary District No. 2 - Balance sheet, cash balances and activity in written report.
  - b. **Secretary** – No report
  - c. **Commissioners** – No report
6. **Sanitary District No. 2 Disbursements.** - Motion by DesJardins, second by Fore, to approve the disbursements for 09/21/2020, check numbers 2101-2105 for \$5381.29, all members present voted aye, motion carried.
7. **ADJOURN** - Motion by Fore to adjourn at 6:16 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator