

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY
MINUTES FOR December 21st, 2020**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President Ehmann called the Sanitary District No. 2 Commissioners Meeting to order at 5:49 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting.

Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Brian Hoffmann were all present. Commissioner Matt Fore was excused. Also, in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, Technicians Tom Sanville and Otis Kiehl.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes; November 16th, 2020** - Motion by Stoelb, Second by Hoffmann to approve draft minutes, all commissioners present voted aye, motion carried.
2. **Review and approve the preliminary Sanitary District 2, 20201 Budget** – Budget hearing is being posted for a budget hearing to be held January 18, 2021. We are looking for a motion to approve the preliminary budget, and the final budget will be voted on at the hearing. Motion by Hoffmann, second by Stoelb to approve the preliminary Sanitary District 2, 2021 budget. Roll call Vote: Commissioner Hoffmann, AYE, Commissioner Stoelb, AYE, Commissioner DesJardins, AYE and the Chair Voted AYE, Motion carried. Commissioner Fore did not vote as he had an excused absence.
3. **Maintenance related issues as presented by Tom Sanville and Otis Kiehl** – Kiehl reported that the air releases were pumped out. One had a leak that couldn't be accessed. Kiehl and Schramm will revisit it as soon as the ground freezes and they can access it through the farm field.
4. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn had nothing to report
 - a. **Treasurer** - Sanitary District No. 2 - Balance sheet, cash balances and activity in written report and online packet.
 - b. **Secretary** – No report
 - c. **Commissioners** – No report
5. **Sanitary District No. 2 Disbursements.** - Motion by DesJardins, second by Hoffmann, to approve the disbursements for 12/21/2020, check numbers 2115-2122 for \$12,054.26, all members present voted aye, motion carried.
6. **ADJOURN** - Motion by Stoelb, second by Hoffmann to adjourn at 5:53 p.m., all members voted aye, motion carried.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary Administrator