

APPROVED MINUTES FOR TOWN OF WILSON, JANUARY 4, 2021

CALL TO ORDER & DECLARATION OF OPEN MEETING: Chairman Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws.

PRESENT: Chairman Ehmann, Supervisors Nancy DesJardins, Brian Hoffmann and Matt Fore. Tom Stoelb was excused. Also, in attendance: Clerk Julie Wicker, Treasurer Kari Mooney, and Maintenance Supervisor Rick Meyer.

Public comment. No public comment

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, December 21, 2020.** Motion by Hoffmann second by DesJardins to approve the December 21, 2020 minutes, all members voted aye, motion carried.
2. **Discussion on Town of Wilson Fire Department 2020 budget variance review.** – Chairman Ehmann explained to the board that a detailed expense report was sent out and the TWFD had a variance of \$9900. A sum of \$6700 of this dollar amount was in the insurance category. This was underbudget when the budget process was done due to not knowing about this coverage. This is an accident and disability policy for the Fire Department. Total cost for the insurance policies are: \$3312 – property, \$2204 – workmen comp., \$4771 – Accident & disability. Rural insurance is looking into the accident and disability to switch from our prior agent into our current insurance agent.
With the Fire Department still overbudget after the insurance category \$3900, Supervisor Hoffmann suggested that they come to the board to discuss these additional purchases that need to happen. Gary Leonhardt from the Fire Advisory committee would like to set a limit to the Fire Department spending in a policy. This will be talked about at their next committee meeting in February. This policy will not include items such as vehicle or equipment repair. Gary explained to the board that the committee is here to understand the budget and to help with any variances that come up. The treasurer and/or the clerk receives emails of all purchases from the Chief and then will make sure that there are funds in that appropriate account before approving the purchases and will notify the Chief that the purchase can be made. The paperwork will be scanned to the Fire Advisory chair or another assigned designee to approve the purchased item after the funds had been approved. The Fire Advisory Committee will be meeting on February 17th, 2021 to go over all this information and let the Fire Chief know what the policy will be.
3. **Public Comment:** No public comment
4. **Reports:**
 - a. **Rick Meyer - Maintenance** - Timberlake road project trees had not been put into the 2020 budget and will be done in Spring of 2021. Greg Wagner will like to be at one of the upcoming meetings to discuss the snow plowing for the Town. This will be placed on an upcoming Town agenda. The invoice for Wagner snow plowing for December was approximately \$7500.00, the Sheboygan County invoice should be coming. The trailer at the recycling center building will be moved, dismantled and the Fire Department will be doing a fire skill to burn it.

The recycling center and transfer center will only be accepting small amounts of woods, the staff on duty will be monitoring the amount that will be brought in.

- b. Kari Mooney – Treasurer** - All reports are in your packets. Mooney told the board that it shows that there is about a \$175,000 profit, but this doesn't include a \$19,000 check from the Sanitary department, so it looks that the total profit for 2020 is: \$195,000.
Taxes are coming by large amounts.
 - c. Sheriff Report** – No report
 - d. Julie Wicker – Clerk** – Wicker had no report.
 - e. Supervisors Reports** - DesJardins told the board that Charlie Werth had been leaving messages for Matt Parmentier and Matt Parmentier has been stating the same about Mr. Werth regarding the inspection warrant. We will need to investigate this.
Fore would like to thank everyone that was involved with the Oostburg Ambulance committee.
5. **Disbursement Reports: Town of Wilson First Responders, Town of Wilson** - Motion by Hoffmann second by Fore approve the Town's checks dated January 4, 2021, check number 22416–22425 in the amount of \$8,790.89, all members voted aye, motion carried.
 6. **Adjourn** – Motion by Fore second by Hoffmann to adjourn at 7:32 pm, all member voted aye, motion carried.

Minutes by Julie Wicker