

APPROVED MINUTES FOR TOWN OF WILSON, February 1, 2021

CALL TO ORDER & DECLARATION OF OPEN MEETING: Chairman Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws.

PRESENT: Chairman Ehmann, Supervisors Nancy DesJardins, Brian Hoffmann and Tom Stoelb present, Matt Fore excused for Fire call. Also, in attendance: Clerk Julie Wicker, Treasurer Kari Mooney, and Maintenance Supervisor Rick Meyer.

Public comment. No public comment

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, January 18, 2021.** Motion by Stoelb second by Hoffmann to approve the January 18, 2020 minutes, all members voted aye, motion carried.
2. **Discussion and possible action of property owner, Stuart Stempihar appeal under 74.37 Wis. Stats for excessive property assessment in 2020.** The board discussed the assessment that was presented at the Board of Review on June 23, 2020 and the evidence that Stuart Stempihar had provided in the packet for review and determined that the assessment value that Grota has remains. Motion by Hoffmann second by Stoelb to keep the total assessment property value at \$243,900. A roll call roll was taken: DesJardins, Stoelb, Hoffmann, and Chair Ehmann all voted Aye, motion carried. Fore was absent for the vote.
3. **Municipal Clerks and Treasurers Institute 2021 dates are July 12-16.** Wicker and Mooney had informed the board that this will be 3rd year for the class and the final 4th year is a cross training between the two positions. The classes will be run Monday thru Friday at noon. The office will need to be covered for phones for a short work week during this time.
4. **Discussion on Ordinance Enforcement officer hiring process.** Supervisor Hoffmann asked some question on what location would be the best for the Town to advertise this position. Discussion on advising in the Beacon and in the Town Newsletter. Other discussion included experience the Town would be looking for, pay, mileage reimbursement, pay. This was all information that was in the job description. Moved to next agenda.
5. **Discussion and consideration on the Town of Wilson office security.** Moved to next agenda.
6. **Discussion on conforming structures in the Town of Wilson** Moved to next agenda.
7. **Public Comment:** No comments
8. **Reports:**
 - a. **Rick Meyer - Maintenance** - Meyer told the board that Gregg Wagner would like to be at the next meeting to speak about the snow plowing in the Town for Wagner Excavating. Meyer has completed a lot of house cleaning in the maintenance area and his staff has looked at all the equipment to make sure that all is running properly.
Meyer wanted to thank Supervisor Stoelb for meeting with him to go over his job description and duties.
 - b. **Kari Mooney – Treasurer** - All reports are in your packets. Mooney updated the board that CLA (the Town’s auditing firm) will be looking at account payment to determine what invoices were paid in January to account for them in the 2020 fiscal year.
There’re also 63 property taxes unpaid as of today.
 - c. **Sheriff Report** – Report is in your packet.
 - d. **Julie Wicker – Clerk** – Wicker updated the board about 8509-8511 property inspection being arranged with the West Coast Realty Service and a discussion on the wage to pay the inspector. This inspection will be possible on Saturday morning. Arrangement with the inspectors and the Sheboygan Sheriff’s department can be coordinated.

The group life/death insurance policy that the fire department currently has should remain with the present carrier, our agent with Rural insurance is unable to match this with any policy that he works with.

Building permits for 2020 total 233, this was an increase from 224 from 2019.

- e. **Supervisors Reports** – Supervisor Matt Fore returned to the Town meeting. Supervisor DesJardins told the board about a calendar of main events that she received from the Wisconsin Towns Association. This calendar list all events that occur with the year. The clerk will be emailing each member of the board a copy of the calendar.

Oostburg ambulance is no longer in service. Oostburg First responders will now be working with the Oostburg Fire Department together. There will be more information to come with this topic.

Update the response plan to have a mask required to enter the Town office.

Supervisor Fore talked about the Town plowing on private road that we shouldn't be doing so. We need to make sure that this isn't done.

9. **Disbursement Reports: Town of Wilson First Responders, Town of Wilson** Motion by Stoelb second by Hoffmann approve the Town's checks dated February 1, 2021, check number 22465–22483 in the amount of \$9,041.46, all members voted aye, motion carried. Motion by Hoffmann second by Stoelb to approve January 27, 2021 payroll checks in the amount of \$7,152.14, all members voted aye, motion carried.
10. **Adjourn** – Motion by Fore second by Stoelb to adjourn at 8:22 pm, all member voted aye, motion carried.