

## **APPROVED MINUTES FOR TOWN OF WILSON, MARCH 15, 2021**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** Chairman Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws.

**PRESENT:** Chairman Ehmann, Supervisors Nancy DesJardins, Brian Hoffmann, Tom Stoelb and Matt Fore. Also, in attendance: Clerk Julie Wicker, Treasurer Kari Mooney, and Maintenance Supervisor Rick Meyer.

**Pledge of Allegiance:** Was cited.

**Public comment.** No comments.

### **APPOINTMENTS / NEW & OLD BUSINESS:**

1. **Approval of the draft minutes, March 1st, 2021.** Motion by Stoelb second by DesJardins to approve the March 1st, 2021 minutes, all members voted aye, motion carried.
2. **Consideration to approve Plan Commission recommendation from Crossroads Community Church of Sheboygan for property located at 4321 County Road A Sheboygan, WI 53081, in the Town of Wilson, Sheboygan County, WI for tax parcel #59030453041 for a conditional use permit. This request is to allow public/semi-public use of A-2 Zoning.** Motion by Stoelb second by Fore to approve Crossroads Community Church of Sheboygan for property located at 4321 County Road A Sheboygan, WI 53081, in the Town of Wilson, Sheboygan County, WI for tax parcel #59030453041 for a conditional use permit. All members voted aye; motion carried.
3. **Discussion on Ordinance Enforcement Officer hiring process.** The board contacted the Town's Association for a recommendation on how many miles a candidate can reside from the border of the Town of Wilson. Supervisor Hoffmann received a 15-mile recommendation from the Town's Association that can be written in the job description.  
Another topic that was talked about was whether to pay mileage at the IRS rate. Will the place of employment be their home or another address in the Town? This topic will be addressed with our auditors for clarification.
4. **Discussion on Room Tax Ordinance.** Supervisor Fore told the other supervisors that the Town has no other options to collect the Room Tax from Sleep Inn. Treasurer Mooney told the board that she will bring information back from the Sheboygan country treasurer on where the Town is able to go or connect to help try to recoup some of the back owed funds. She will get additional information of these places and email the board to determine what to do next.
5. **Discussion and consideration on the Town of Wilson office security.** The clerk had told the board that she had spoke with Anthony Summers and Rick Meyer about installing the office security system. Rick Meyer can put the wiring above the ceiling tiles and install the cameras to the wiring. He will check with the electrician to see if a permit needs to be pulled for this. Anthony Summers will be able to install the cameras in remaining three internet ports that are available in the server room for the cameras use. Anthony will be getting information on what cameras he would recommend for the Town that is best suited for our needs.
6. **Discussion possible board motion on Town of Wilson plowing on private roads.** Gregg Wagner was present with comments about having to back the snow plows up and the additional time it took when the plows were not able to use private access roads such as VanEss's property off Indian Mound Road. Motion by Stoelb second by Hoffmann to have the Town of Wilson continue to have the Town's Contracted snowplowing Company with written permission from the private property owner allowing the snowplowing company to plow through their property. In doing these private roads this would benefit the Town and the contracted snowplow company with their abilities for

- easier access to get through some of the Town narrow roads. A roll call vote was taken, Hoffmann, aye, Stoelb, aye; DesJardins, nay, Fore, nay; Ehmann, nay. Vote 2 aye, 3 nays, motion not approved.
7. **Update and discussion on the Town's Annual Meeting scheduled for April 18, 2021.** Motion by Fore, second by DesJardins for change the Annual meeting to April 27<sup>th</sup>, 2021, this would be the week after the 3<sup>rd</sup> Tuesday in April. All supervisors voted aye; motion carried. The date stated above, Sunday, April 18<sup>th</sup> was a typo by the clerk.
  8. **CUP 2-year compliance review, discussion, and possible motion (folders ready for pickup)** – Package can be picked up at the office by the Supervisors to start the CUPs.
  9. **Consideration to reschedule the July 5, 2021 board meeting due to July 4<sup>th</sup>** – Motion by Stoelb, second by Fore to move the July 5<sup>th</sup>, 2021 board meeting to Tuesday, July 6<sup>th</sup>, 2021. All Supervisors voted aye; motion carried.
  10. **Consideration to reschedule the September 6, 2021 board meeting due to Labor Day** – Motion by Fore, second by Stoelb to more the September 6<sup>th</sup>, 2021 Town board meeting to Tuesday, September 7<sup>th</sup>, 2021. All supervisors voted aye; motion carried.
  11. **Public Comment:** No comments
  12. **Reports:**
    - a. **Rick Meyer - Maintenance** – Snowplow reports are in your packets. Street improvement capital outlay and contracted service estimated dollar amount spreadsheet is in the packet for the upcoming year.  
Meyer suggested that the Supervisors look at the roads spreadsheet that he provided and that they would give input on their recommendations for the roads.
    - b. **Kari Mooney – Treasurer** - All reports are in your packets
    - c. **Sheriff Report** – Report is in your packet.
    - d. **Julie Wicker – Clerk** – April 6<sup>th</sup> is coming up soon. Early in person starts on March 23, 24, 25, 29, 30, 31, April 1 from 9am to 3pm in the Town office.
    - e. **Supervisors Reports** – Supervisor DesJardins asked if the clerk could look at the website to change the time for the Town's board meeting from 6:30 pm to follow by SD1 or SD2 meeting.
  13. **Disbursement Reports: Town of Wilson First Responders, Town of Wilson** - Motion by DesJardins, second by Stoelb to approve the Town's checks dated March 15, 2021, check number 22530–22552 in the amount of \$74818.86, all members voted aye, motion carried. Motion by Hoffmann, second by Stoelb to approve the Town's payroll dated March 10, 2021 in the amount \$7513.86, all member voted aye, motion carried.
  14. **Adjourn** - Motion by Fore second by Stoelb to adjourn at 7:28 pm, all member voted aye, motion carried.

Minutes Respectfully Submitted By: Julie Wicker-Clerk