

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF May 3rd, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:40 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy Des Jardins, Brian Hoffmann and Matt Fore present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, and Technicians Tom Sanville and Otis Kiehl and Town of Wilson Attorney Matt Parmentier.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for April 19th, 2021 - Motion by Stoelb, second by Fore, to approve the draft minutes for April 19th, 2021, Fore Stoelb, Hoffmann and the Chairman voted aye, Des Jardins abstained. Motion carried.**
2. **The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the District who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the District is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss issues related to collection of deferred special assessments. Motion by Fore, Second by Stoelb to move into closed session. All members voted Aye, Motion carried. Motion by Fore, Second by Stoelb to move into open session. All members voted Aye, motion carried.**
3. **Maintenance related issues as presented by Otis Kiehl and Tom Sanville Reports:** Otis Kiehl and Tom Sanville were removed by the host when the meeting went into closed session. Because they hadn't voluntarily left the meeting they could not gain access to re-enter.
4. **Reports:**
 - a. **Sanitary Administrator** –Bollwahn reported that she received a phone call from Crossroads community Church requesting the assistance of a technician to replace a faulty air release valve. Permission was granted and the Sanitary District will invoice the Church for the repair. Bollwahn also reported that she received 4 complaints on the rate increase for 2021. With Kiehl unable to re-join the meeting, Bollwahn also reported an issue Kiehl had mentioned to her regarding a property located on Black River Road with a potential leaking sewer pipe. Kiehl intended to ask the occupants to put a dye tablet in the system with a toilet flush so he could identify whether the pipe was leaking or not.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for checking and reserve accounts. She also reported the bill totals for jetting and treatment expenses. The commissioners also received written reports in their packets.
 - c. **Secretary** – No Report
 - d. **Commissioners** – No Report
5. **Sanitary District No. 1 Disbursements - Motion by Stoelb, second by Fore, to approve disbursement checks dated 05/03/2021, check numbers 3102-3109 for \$2047.01 all members present voted aye, motion carried.**
 - a. **Sanitary District No. 1 Payroll Disbursements - Motion by Fore, second by Stoelb, to approve payroll direct deposit disbursements for 05/05/2021, for \$1822.86 all members present voted aye, motion carried.**
6. **ADJOURN - Motion by Fore, second by Stoelb to adjourn at 6:21 p.m. Meeting Adjourned.**