

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF April 19th, 2021**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:39 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb and Brian Hoffmann and Matt Fore present. Commissioner Nancy DesJardins was experiencing technical difficulties and would join as soon as possible. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney, and Technicians Tom Sanville and Otis Kiehl.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for April 5th, 2021** - Motion by Hoffmann, second by Stoelb, to approve the draft minutes for April 5th, 2021, All Commissioners present voted aye, Motion carried.
2. **Update on deferred assessment parcels** – Bollwahn updated the Commissioners with content from a zoom meeting held with President Ehmann, Legal counsel Matt Parmentier, Treasurer Mooney and herself. The first course of action is to obtain title search information on the parcels currently in question. Attorney Parmentier will join the next meeting for a closed session discussion on options.
3. **Maintenance related issues as presented by Otis Kiehl and Tom Sanville Reports:**

Kiehl had no report. Sanville shared that a gas detector was acting up and he had it repaired under warranty. Sanville also reported that the dialer is in need of a new battery. He has ordered one and will get it replaced.
4. **Reports:**
  - a. **Sanitary Administrator** – No report
  - b. **Treasurer** –Treasurer Mooney reported that the board has their financials in their packets. She also reported that the billing cycle is coming in as expected.
  - c. **Secretary** – No Report
  - d. **Commissioners** – No Report
5. **Sanitary District No. 1 Disbursements** - Motion by Stoelb, second by Hoffmann, to approve disbursement checks dated 04/19/2021, check numbers 3091-3100 for \$18326.63 all members present voted aye, motion carried.
  - a. **Sanitary District No. 1 Payroll Disbursements** - Motion by Stoelb, second by Hoffmann, to approve payroll direct deposit disbursements for 04/21/2021, for \$2380.05 all members present voted aye, motion carried.
6. **ADJOURN** - Motion by Fore, second by Stoelb to adjourn at 5:46 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator