

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF July 6th, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:32 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Brian Hoffmann, Nancy DesJardins and Matt Fore were all present. Also in attendance: Operators Tom Sanville and Otis Kiehl, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for June 16th, 2021 - Motion by Stoelb, second by Hoffmann, to approve the draft minutes for June 16th, 2021, all members voted aye. Motion carried.**
2. **Maintenance related issues as presented by Tom Sanville and/or Otis Kiehl – Otis Kiehl reported that the castings have been removed on all of the manholes for the Timberlake/Juniper Drive project and are ready for grinding.**
3. **Reports:**
 - a. **Sanitary Administrator** –Bollwahn reported that the billing for quarter 2 is complete.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund and checking account totals. She also reported that all Alliant Energy bills are being paid electronically to avoid late payments and the largest invoice this cycle is from the City of Sheboygan for treatment costs. The commissioners also received written reports in their packets
 - c. **Secretary** – No Report
 - d. **Commissioners** – No Report
4. **Sanitary District No. 1 Disbursements - Motion by Hoffmann, second by Stoelb, to approve disbursement checks dated 07/06/2021, check numbers 3136-3143 for \$21001.60 all commissioners voted aye, motion carried.**
 - a. **Sanitary District No. 1 Payroll Disbursements - Motion by Hoffmann, second by Stoelb, to approve payroll direct deposit disbursements for 07/14/2021, for \$4003.26 all members present voted aye, motion carried.**
5. **ADJOURN - Motion by Fore, second by Stoelb to adjourn at 5:38 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator