

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF August 2nd, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins and Matt Fore were all present. Commissioner Hoffmann was excused. Also in attendance: Operators Tom Sanville and Otis Kiehl, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for July 19th, 2021 - Motion by Stoelb, second by DesJardins to approve the draft minutes for July 19th, 2021, all members present voted aye. Motion carried.**
2. **Maintenance related issues as presented by Otis Kiehl – Kiehl gave an update on the Timberlake Road/Juniper Drive project. All manhole work is completed and paving is complete on Juniper Drive and started on Timberlake Road.**
 - a. **Sanitary Administrator** –Bollwahn reported that official letters were mailed to the City of Sheboygan regarding damaged pipes and an immediate repair need to cross-connected City properties on 16th street. She also asked if anyone had heard an update from Town Counsel regarding the Deferred Assessment owed by the City. Ehmann requested an update of where it was left off. Legal Counsel had sent a letter and that was the last Bollwahn was aware of. President Ehmann will follow up with Counsel.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund and checking account totals. She also reported on disbursements. The largest bill was for water treatment, and 64K in deposits were due to the quarterly billing cycle. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No Reports
3. **Sanitary District No. 1 Disbursements - Motion by Stoelb, second by DesJardins, to approve disbursement checks dated 08/01/2021, check numbers 3152-3158 for \$19301.54 all commissioners present voted aye, motion carried. Motion by DesJardins, second by Stoelb to approve payroll disbursements, checks dated 7/28/2021 totaling \$3100.54. All commissioners present votes aye, motion carried.**
4. **ADJOURN - Motion by Fore, second by Stoelb to adjourn at 5:35 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator