

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING  
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN  
MINUTES OF August 16th, 2021**

**CALL TO ORDER & DECLARATION OF OPEN MEETING:** President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

**PRESENT:** President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins and Brian Hoffmann were all present. Commissioner Matt Fore was excused. Also in attendance: Operator Otis Kiehl, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

**NEW BUSINESS / APPOINTMENTS:**

1. **Approval of draft minutes for August 2nd, 2021 - Motion by Hoffmann second by DesJardins to approve the draft minutes for August 2nd, 2021, all members present voted aye. Motion carried.**
2. **Approval of the 2021 CMAR (reporting for 2020) – Motion by Stoelb, second by DesJardins to approve the 2021 CMAR report , all members present voted aye. Motion carried.**
3. **Maintenance related issues as presented by Otis Kiehl –** Kiehl reported on one manhole on Timberlake Road that needed special attention due to the culmination of wipes in the sewer. Kiehl spoke to the homeowner explaining how they do not deteriorate as advertised and clog up the sewers. The clog has been resolved and hopefully will not resurface.
  - a. **Sanitary Administrator** –Bollwahn reported that the City of Sheboygan paid their 2<sup>nd</sup> quarter bill.
  - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund and checking account totals. The commissioners also received written reports in their packets.
  - c. **Secretary** – Secretary Wicker had no report.
  - d. **Commissioners** – No Report from Commissioner Stoelb, no report from Commissioner DesJardins, and no report from Commissioner Hoffmann. President Ehmann reported on the response received from the City of Sheboygan regarding the damaged main on 16<sup>th</sup> Street where City cross connected laterals at two locations have caused the main to collapse. Ehmann suggested the commissioners read the response that Bollwahn had placed on their accessible drive before next meeting when further discussion can take place.
4. **Sanitary District No. 1 Disbursements - Motion by DesJardins, second by Hoffmann, to approve disbursement checks dated 08/16/2021, check numbers 3158-3165 for \$19390.80.54 all commissioners present voted aye, motion carried. Motion by Stoelb, second by Hoffmann to approve payroll disbursements, checks dated 8/25/2021 totaling \$2296.07. All commissioners present votes aye, motion carried. Motion by Hoffmann, second by Stoelb to approve payroll disbursements, checks dated 8/11/2021 totaling \$2174.74. All commissioners present votes aye, motion carried.**
5. **ADJOURN - Motion by Stoelb, second by DesJardins to adjourn at 5:42 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator