

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF October 4th, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore and Brian Hoffmann and Tom Stoelb were all present. Also in attendance: Operators Tom Sanville and Otis Kiehl, Town Engineer Scott Schramm, Legal Counsel Matt Parmentier, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes for September 20th, 2021 - Motion by Hoffmann second by Stoelb to approve the draft minutes for September 20th, 2021, all members present voted aye. Stoelb abstained, Motion carried.
2. The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the District who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the District is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss issues related to: City response to damaged Main at cross-connected laterals. – Motion by Fore, second by Stoelb to move into closed session. Roll call vote: Hoffmann, AYE. Stoelb, AYE. Fore, AYE. DesJardins, AYE. Chairman Ehmann, AYE.
1. **Maintenance related issues as presented by Tom Sanville or Otis Kiehl** – Kiehl gave a status update on the Indian Mound repairs. The manholes on Indian Mound Road are ready for patching, the County will be doing the patching and the list has been given to Maintenance Supervisor Rick Meyer. Kiehl also reported that the grass at Schinker Creek is finished. Sanville reported that the Indian Mound/South 12th Street project is estimated to be finished by Mid-October. He needed to contact the excavator to repair one barrel that wasn't set properly.
 - a. **Sanitary Administrator** –Bollwahn had no report.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund and checking account totals. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report from any of the Commissioners.
2. **Sanitary District No. 1 Disbursements** - Motion by Stoelb second by Fore, to approve disbursement checks dated 10/04/2021, check numbers 3192-3195 for \$18022.24 all commissioners present voted aye, motion carried. Motion by Hoffmann, second by Stoelb to approve payroll disbursements, checks dated 10/06/2021 totaling \$1948.90. All commissioners present votes aye, motion carried.
3. **ADJOURN** - Motion by Fore, second by Hoffmann to adjourn at 6:20 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator