

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF November 15th, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:39 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Nancy DesJardins, Matt Fore, Brian Hoffmann and Tom Stoelb were all present. Also in attendance: Operator Tom Sanville, Town Engineer Scott Schramm, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for November 1st, 2021 - Motion by Stoelb second by Fore to approve the draft minutes for November 1st, 2021, All members voted Aye, Motion carried.**
2. **Approval of the 2022 Sanitary District #1 Preliminary Budget –** Treasurer Mooney addressed the commissioners with a line by line explanation of the budget, highlighting the rate increase planned for 2022. Town Engineer Scott Schramm supported Treasurer Mooney with information on how the new rates were developed and stated that the Sanitary District is still operating on a fee schedule behind where it should be. With the rising cost of doing business the sanitary district should be charging \$75 a quarter in order to support future expenses in infrastructure repair and maintenance. Hoffmann stated that he didn't agree with an increase less than the stated \$75 per quarter necessary to protect reserves. Fore agreed and stated that he didn't want the district to be operating from behind and essentially kicking the can down the road. Mooney suggested taking into consideration reinstating the Mill Tax. DesJardins agreed that might be a good way to go, but it wouldn't be implementable until 2023. Ehmann reiterated a conversation from the budgeting process and mentioned that in the past the Commissioners had decided to implement consistent increases at a more substantial rate than had been done in previous years, with a goal of catching up in stages. Schramm gave examples of other communities and stated that we are still on the inexpensive side comparably. It was decided to plan for an \$8 per quarter increase as a step towards the goal of not running a deficit. Ehmann questioned the numbers for depreciation, and Mooney said she needed to confirm some things with last years audit and research if the auditors removed something. Motion by Hoffmann, Second by Fore to approve the Sanitary District #1 Draft Budget allowing for changes to depreciation numbers that are found, current residential rates changed to \$67 and commercial rates changed respectively, all members voted Aye, motion carried.

Maintenance related issues as presented by Tom Sanville – Sanville reported that the satellite pump stations were inspected and one of the impellers at Schinker Creek pump station is chipped and getting a little worse, but doesn't need attention right now. Hoffmann asked for a cost estimate, and what would happen if we don't fix it now. Sanville explained that it isn't breaking, it's just worn and we should plan for it in the future.

- a. **Sanitary Administrator –**Bollwahn reported on Treasurer Mooney's tax roll notifications sent to accounts in arrears, and that payments were received from approximately 50% of the residents that were notified. The remainder have been tax rolled with the subsequent 10% penalty.
 - b. **Treasurer –**Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, bills paid and deposits made. The commissioners also received written reports in their packets.
 - c. **Secretary –** Secretary Wicker had no report.
 - d. **Commissioners –** No report from Commissioners except that DesJardins mentioned she heard back from a Town of Sheboygan resident that their rates are \$130 per quarter for water and sewer as a comparison to our rates.
3. **Sanitary District No. 1 Disbursements - Motion by Stoelb second by DesJardins, to approve disbursement checks dated 11/15/2021, check numbers 3214-3217 for \$1742.98 all commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve payroll disbursements, checks dated 11/17/2021 totaling \$1950.12. All commissioners present voted aye, motion carried.**
 4. **ADJOURN - Motion by Fore, second by Stoelb to adjourn at 6:27 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator