

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF December 6th, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:33 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Matt Fore and Tom Stoelb were present. Commissioners Nancy DesJardins and Brian Hoffmann were excused. Also in attendance: Operators Tom Sanville and Otis Kiehl, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for November 15th, 2021 - Motion by Stoelb second by Fore to approve the draft minutes for November 15th, 2021, All members present voted Aye, Motion carried.**
2. **South 16th Street Sewer Repairs –** President Ehmann updated the Commissioners with the timeline for sewer repairs on 16th Street near the intersection with Weeden Creek Road. He also mentioned that a meeting has been scheduled with the Mayor of the City of Sheboygan to address the cost of these repairs as well as other issues where the City of Sheboygan owes the Sanitary District money. Repairs are scheduled to begin on Monday, December 13th, 2021. Operator Kiehl informed the Commissioners that the repairs were estimated to take one week.
3. **Discussion and possible action on Great Lakes Quote #17102 for 2022 Cleaning and Televising –** Tom Sanville addressed the Commissioners and gave them a full explanation of the 2022 rates per foot for cleaning and televising. The quote has been issued for 26,500 feet but we usually an additional mile that what the quote reflected so the Commissioners were encouraged to make the motion to approve a full 6 miles of sewers. Motion by Fore, Second by Stoelb to approve the 2022 quote from Great Lakes TV Seal, Inc. to include additional footage as deemed necessary. All members present voted Aye, Motion carried.

Maintenance related issues as presented by Tom Sanville – Sanville and Kiehl had nothing to report.

- a. **Sanitary Administrator –**Bollwahn had no report.
 - b. **Treasurer –**Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, bills paid and deposits made. She informed Bollwahn that the City of Sheboygan paid their quarterly bill. Bollwahn was surprised since she just sent a paper copy in. Bollwahn will make a note to not use the emailed billing that was requested of her and will send in a paper bill from this point forward. The commissioners also received written reports in their packets.
 - c. **Secretary –** Secretary Wicker had no report.
 - d. **Commissioners –** No report from Commissioners.
4. **Sanitary District No. 1 Disbursements - Motion by Stoelb second by Fore, to approve disbursement checks dated 12/1/2021, check numbers 3219-3226 for \$38,684.67 all commissioners present voted aye, motion carried. Motion by Stoelb, second by Fore to approve payroll disbursements, checks dated 12/1/2021 totaling \$1693.25. All commissioners present voted aye, motion carried.**
 5. **ADJOURN - Motion by Fore, second by Stoelb to adjourn at 5:48 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator