

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF December 20th, 2021**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:51 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy Des Jardins, Matt Fore and Tom Stoelb were present. Also in attendance: Operators Tom Sanville and Otis Kiehl, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for December 6th, 2021 - Motion by Stoelb second by Fore to approve the draft minutes for December 6th, 2021, All members present voted Aye, Motion carried.**
2. **Maintenance related issues as presented by Tom Sanville –Kiehl reported that the 16th street sewer repair is complete and the lateral installation for the new home build on South 12th street is also complete.**
 - a. **Sanitary Administrator –**Bollwahn reported that the lien release for the Schultz property has been filed with the Register of Deeds.
 - b. **Treasurer –**Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, bills paid and deposits made. The commissioners also received written reports in their packets.
 - c. **Secretary –** Secretary Wicker had no report.
 - d. **Commissioners –** No report from Commissioners.
3. **Sanitary District No. 1 Disbursements - Motion by DesJardins second by Hoffmann, to approve disbursement checks dated 12/20/2021, check numbers 3227-3237 for \$21,935.68 all commissioners present voted aye, motion carried. Motion by Stoelb, second by Fore to approve payroll disbursements, checks dated 12/15/2021 totaling \$912.43. All commissioners present voted aye, motion carried.**
4. **ADJOURN - Motion by Fore, second by Stoelb to adjourn at 5:57 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator