

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF January 3rd, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy Des Jardins, Matt Fore and Tom Stoelb were present. Also in attendance: Operator Otis Kiehl, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for December 20th, 2021 SD1 - 2022 Budget Hearing and Special Commissioners Meeting - Motion by DesJardins second by Fore to approve the draft minutes for December 20th, 2021 SD1 Budget Hearing and Special Commissioners meeting, All members voted Aye, Motion carried.**
2. **Approval of the draft minutes for December 20th, 2021 - SD1 Regular Commissioners Meeting – Motion by Stoelb seconded by DesJardins to approve the draft minutes for the December 20th, 2021 SD1 Regular Commissioners meeting. All Members voted Aye, Motion carried.**
3. **Maintenance related issues as presented by Tom Sanville –Kiehl reported that the new home build on South 12th street required additional cold pack to patch the road. Some material was removed, and reapplied in hope that it can withstand the winter.**
 - a. **Sanitary Administrator** –Bollwahn reported that the 4th Quarter billing has gone out to customers.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, and bills paid. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report from Commissioners.
4. **Sanitary District No. 1 Disbursements - Motion by Hoffmann second by DesJardins, to approve disbursement checks dated 1/03/2022, check numbers 3239-3240 for \$15641.66 all commissioners voted aye, motion carried.**
5. **ADJOURN - Motion by Fore, second by Hoffmann to adjourn at 5:38 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator