

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF January 17th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:36 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Nancy Des Jardins and Tom Stoelb were present. Commissioners Brian Hoffmann, and Matt Fore were excused. Also in attendance: Operator Tom Sanville, Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, and Treasurer Kari Mooney.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for January 3rd, 2022** - Motion by Stoelb second by DesJardins to approve the draft minutes for January 3rd, 2022 SD1 All members present voted Aye, Motion carried.
2. **Maintenance related issues as presented by Tom Sanville** – Sanville reported that Scott Schramm and Mike Klokow placed some hydrogen sulfide monitors in the areas of 12th Street, Indian Mound and Ember Lane. They will leave the monitors in place for approximately 2 weeks, bring them in and assess.
 - a. **Sanitary Administrator** –Bollwahn reported that the wet well air exchange exhaust fan needs replacement. Otis Kiehl has removed a significant amount of rust and remounted it but replacement is necessary so at the next meeting the district will be seeking approval of the purchase. Tom Stoelb asked Tom Sanville if an explosion proof motor is required? Sanville said that it does need to be explosion proof. He said that he had briefly talked with Scott Schramm about this issue and we should bring Scott in on the planning for replacement.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, and bills paid. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report from Commissioners.
3. **Sanitary District No. 1 Disbursements** - Motion by DesJardins second by Stoelb, to approve disbursement checks dated 1/17/2022, check numbers 3242-3244 for \$431.98 all commissioners voted aye, motion carried. Motion by DesJardins, second by Stoelb to approve direct deposit payroll dated 12/29/2021 for \$1801.76 All members present voted Aye, Motion carried. Motion by DesJardins second by Stoelb to approve direct deposit payroll dated 1/12/2022 for \$1222.44 All member present voted Aye, motion carried.
4. **ADJOURN** - Motion by Stoelb, second by DesJardins to adjourn at 5:45 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator