

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF February 21st, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy Des Jardins, Matt Fore and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney and Maintenance Supervisor Rick Meyer and Public Works Director Ben Darkow.

NEW BUSINESS / APPOINTMENTS:

1. The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the District with respect to litigation in which it is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss a specific sewer backup issue. (Roll Call Vote Required). Motion by Stoelb, second by DesJardins to move into closed session. Roll Call Vote: DesJardins, AYE. Stoelb, AYE, Hoffmann, AYE. Fore, AYE, Chairman, AYE. Motion carried.
2. Approval of draft minutes for February 7th, 2022 SD1 Commissioners Meeting - Motion by Stoelb second by DesJardins to approve the draft minutes for February 7th, 2022 Commissioners meeting, All members voted Aye, Motion carried.
3. Maintenance related issues as presented by Tom Sanville or Otis Kiehl – Due to the nature of closed session meetings via zoom, Sanville and Kiehl were unable to rejoin the meeting in a time prohibitive fashion. Therefore, Sanville gave his report over the phone to Clerk Wicker and she reiterated for the commissioners that Flyght has not finished the examination of the failed pump. Sanville expects an answer any day and will share it as soon as it is received.
4. Reports:
 - a. **Sanitary Administrator** – The order has been placed with AirFlow Inc. for the fan that is needed at the pumpstation.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, and bills paid. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report
5. Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb, to approve disbursement checks dated 02/21/2022, check numbers 3255-3262 for \$1125.32 all commissioners voted aye, motion carried. Motion by DesJardins, second by Stoelb to approve sanitary Payroll direct deposit dated 02/23/2022 for \$1979.45, all members voted Aye, motion carried.
6. **ADJOURN** - Motion by Fore, second by Hoffmann to adjourn at 5:57 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator