

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF March 7th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:33 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy Des Jardins, Matt Fore and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney and Maintenance Supervisor Rick Meyer and Public Works Director Ben Darkow.

NEW BUSINESS / APPOINTMENTS:

1. The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the District who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the District is or is likely to become involved (Roll Call Vote Required). Motion by Fore, second by Stoelb to move into closed session. Roll Call Vote: Fore, AYE. Stoelb, AYE, Hoffmann, AYE, DesJardins, AYE, Chairman, AYE. Motion carried.
2. Approval of draft minutes for February 21st, 2022 SD1 Commissioners Meeting - Motion by Stoelb second by DesJardins to approve the draft minutes for February 21st, 2022 Commissioners meeting, All members voted Aye, Motion carried.
3. Maintenance related issues as presented by Tom Sanville or Otis Kiehl – Public Works Director Ben Darkow addressed the Commissioners with two quotes from Xylem. Quote # R2022-PEW-0020 was for a repair estimate totaling \$5641.00. The second quote #2022-PEW-0145 was for a new pump totaling \$8822.35. Darkow explained the warranty on a new pump is a 5 year prorated warranty. He also mentioned that Kiehl is concerned that the south pump may be experiencing issues. Sanville recommended we consider whether the south pump is clogging. When weighing in on the two quotes, Sanville discussed that although the repair is less expensive and is the equivalent of a full rebuild, it does not come with a warranty. Commissioner Stoelb asked how many times this pump has been rebuilt? Sanville confirmed that this particular pump has never been rebuilt. Stoelb supports buying a new pump. Commissioner Hoffmann inquired if it would be wise to consider doing both the repair and purchasing a new pump? Sanville explained that the one we are currently using is basically new, and that pump 3 is the oldest pump at Lakeshore and was sidelined when discussed last year for the City project of replacing the station which has yet to come to fruition. Motion by Hoffmann, Second by Stoelb to purchase a new pump from Xylem referencing Quote # 2022-PEW-0145 for \$8,822.35. Further discussion, Stoelb mentioned that he read the report and that the motor was full of water. He would rather go with a new pump. All members voted AYE, motion carried.
4. Reports:
 - a. **Sanitary Administrator** – No report
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, and bills paid. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report
5. **Sanitary District No. 1 Disbursements** - Motion by DesJardins second by Stoelb, to approve disbursement checks dated 03/07/2022, check numbers 3264-3270 for \$18,700.69 all commissioners voted aye, motion carried. Motion by DesJardins, second by Hoffmann to approve sanitary Payroll direct deposit dated 03/09/2022 for \$1713.13, all members voted Aye, motion carried.
6. **ADJOURN** - Motion by Fore, second by Hoffmann to adjourn at 6:45 p.m. Meeting Adjourned.