

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF March 21st, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy DesJardins, Matt Fore and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Treasurer Kari Mooney and Maintenance Supervisor Rick Meyer and Public Works Director Ben Darkow.

NEW BUSINESS / APPOINTMENTS:

1. The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the District who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the District is or is likely to become involved (Roll Call Vote Required). Motion by Hoffmann, second by Fore to move into closed session. Roll Call Vote: Hoffmann, AYE. Fore, AYE, Stoelb, AYE, DesJardins, AYE, Chairman, AYE. Motion carried.

Motion by Hoffmann second by Fore to hold a special meeting of the Town of Wilson Sanitary District 1 to include the public on March 31st, 2022 at the Town Hall to discuss elevated Hydrogen Sulfide levels in the sewer system. All Commissioners voted AYE, Motion carried.

2. Approval of draft minutes for March 7th, 2022 SD1 Commissioners Meeting - Motion by Stoelb second by DesJardins to approve the draft minutes for March 7th, 2022 Commissioners meeting, All members voted Aye, Motion carried.
3. Maintenance related issues as presented by Ben Darkow or Otis Kiehl – Otis Kiehl reported that the KK lift station pump could be working more efficiently as they are running longer than they should need to. The new pump is on order and will arrive in mid-April.
4. Reports:
 - a. **Sanitary Administrator** – Bollwahn reported on a complaint she received from Kristine Jones who owns a home on Kaat Lane regarding her debt service balance due and quarterly billings. Bollwahn has spoken to Mrs. Jones several times in the past two years, and explaining the debt service doesn't appease the complainant. Bollwahn mentioned that a title company has called the office stating that a claim has been filed against the Jones' title insurance. Hoffmann explained to Bollwahn that this has happened in the past and there is no real recourse for them unless laws have changed that he isn't aware of. He suggested Bollwahn look into "encumbrance", as he thinks that is the term that was used in the past.
 - b. **Treasurer** –Treasurer Mooney reported the monetary totals for cash and investments, replacement fund, checking account totals, and bills paid. She discussed billings received from the City. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report
5. Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb, to approve disbursement checks dated 03/21/2022, check numbers 3271-3280 for \$153,977.69 all commissioners voted aye, motion carried. Motion by DesJardins, second by Stoelb to approve sanitary Payroll direct deposit dated 03/23/2022 for \$2012.03, all members voted Aye, motion carried.
6. ADJOURN - Motion by Fore, to adjourn at 6:06 p.m. Meeting Adjourned.