

Minutes FOR TOWN OF WILSON, April 4, 2022

CALL TO ORDER & DECLARATION OF OPEN MEETING: Chairman Ehmann called the Town of Wilson Board Meeting to order. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws.

PRESENT: Chairman John Ehmann, Supervisors Matt Fore, Tom Stoelb, Nancy DesJardins, and Brian Hoffmann. Also, in attendance: Clerk Julie Wicker, Treasurer Kari Mooney, and Maintenance Supervisor Rick Meyer and Ben Darkow. Also, present Jack Leonhardt, Jon and Pam Rogers, Dori Nemeth, Mandy Tran, Mike Reiss.

Pledge of Allegiance: Was cited.

Public Comment – Mike Reiss, 226 Timberlake Rd., Sheboygan. Questioned why the sanitary bill increase.

APPOINTMENTS / NEW & OLD BUSINESS:

1. **Approval of the draft minutes, March 21, 2022.** Motion by Stoelb second by Fore to approve the March 21, 2022 Town of Wilson minutes, all members vote aye. Motion carried.
2. **Consideration of the Plan Commission recommendation to approve the application from property owner Michael McDonnough for a second driveway application located at 326 Wahgouly Road, Sheboygan, parcel number 59030470670.** Motion my Fore second by Stoelb to approve the approve the application from property owner Michael McDonnough for a second driveway application located at 326 Wahgouly Road, Sheboygan, parcel number 59030470670, all members vote aye, motion carried.
3. **Discussion and funding of the Emerald Ash Borer tree replacement project.** Motion my Hoffmann to put \$12,000 aside for the funding of the Emerald Ash Borer tree replacement project, second by Stoelb. All members vote aye. Motion carried. Chairman Ehmann thanked Ms. Nemeth for putting the spreadsheet together that detailed where the trees were going to be planted.
4. **Update and discussion on sex offender placement at 4602 County Rd OK West.** Supervisor DesJardins told the board that the next meeting at the Sheboygan County court room would be April 12th at 2:30 pm. Supervisor was starting to write another letter to give to the judge from the entire board. Pam Rogers thanked the board for all the work that the board has done with this during case. Supervisor DesJardins encouraged everyone to write letters and show up in court to support the families.
5. **Debrief on the Serenity Farm fire and general discussion on the burn permit process in general.** Supervisor Hoffmann, Fore and DesJardins were present at this burn. The fire was moving quickly, and Supervisor Hoffmann made the call to 911 because it was moving towards the wood chip area. Supervisor Hoffmann advised the board that the winds were at 29, and the recommended winds on the burn permit is 15 or under. The board members went through the burn permit and decided that many changed needed to be updated. Fires needs to be always attended. They will be determined if a fee for the permit needs to be added. Size of the burn in cubic feet. Also, the properties that are near should be listed on this permit. Fire chief should sign off on the permit as well. Updates will be made, and this will be put back on the approval.
6. **Discussion on in-person Town Board meetings and reopening the Town office.** The Town office will open the office and buildings on Tuesday, April 5th, 2022 to the public. The board reserves the right to require masing, social distancing and the closures of the Town's business in the event of another Covid related surges. Masking and social distancing are suggestion for vacationed residents.
7. **Overview of the 2021 financial audit exit meeting with Bryan Grunewald, CPA, Clifton Larson Allen, LLP.** Chairman Ehmann told the month that he needed to check the check sequence, bank reconciliations, sign the monthly checks prior to the month board meetings. The Town does have a total of five years to use the AARA fund, but Brian Grunwald, the Town's auditor stated that the Town should look at using the funds right away. Sanitary #2 is doing well. The reserves in Sanitary #1 are strong. The sewer repairs are going to be increasing in the future.
8. **New and Renewal Operator License Applications for period July 1, 2021 – June 30, 2022.** Motion by Fore, second Stoelb to approve Cecilia Heart, Corinia Graham, Jessica Schedler, for the Operator

License application for the period of July 1, 2021 thru June 30, 2022. All member voted aye, motion carried. Hoffmann abstained.

9. **Public Comment:** None

10. **Reports:**

a. **Rick Meyer & Ben Darkow- Maintenance** – The alternator needs to be fixed in the Silverado. Darkow asks if the board would be okay will the Town purchasing an Amazon Prime account. The board was good with that. Darkow also asked about the Town advertising for summer help. An ad will be placed in the new letter and on the website.

b. **Kari Mooney – Treasurer** - Balance sheet, cash balances, activity, annual department report, Fire Dept, activity reports and financial information was shared.

c. **Sheriff Report** – None

d. **Julie Wicker – Clerk** – The Nonpartisan election will be April 5th, 2022. Voting will take place from 7 to 8pm.

e. **Supervisors Reports - Supervisor** – Supervisor DesJardins asked if the clerk could write a letter to the resident on Schinker Creek that has made the driveway access across from his residence. The property address is 2005 Schinker Creek Dr. This is not allowed in the Town.

11. **Disbursement Reports: Town of Wilson**

Motion by Stoelb second by DesJardins to approve the Town of Wilson check numbers 23125-23144 dated April 4, 2022, in the amount of \$ 20,924.81, all members voted aye, motion carried.

12. **The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) for the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons that, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. During the closed session the Board will discuss matters related to the Town Treasure’s position.**

Before moving into closed session words were removed from above, number 8 should read: **The Town Board intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) for the purpose of considering financial, medical, social, or personal histories or preliminary consideration of specific personnel problems, that if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such histories, or data, or involved in such problem. During the closed session the Board will discuss matters related to the Town Treasure’s position.** Motion by Stoelb second by DesJardins to move into closed session. A roll call vote was taken, DesJardins aye, Stoelb aye, Hoffmann aye, Fore aye, and the Chair aye. Board moved into closed session.

13. **The Town Board intends to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the Town Board has jurisdiction or exercises responsibility and pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved. During the closed session the Board will discuss matters related to maintenance staff compensation.** Motion by Stoelb second by DesJardins to move into closed session. A roll call vote was taken, DesJardins aye, Stoelb aye, Hoffmann aye, Fore aye, and the Chair aye. Board moved into closed session.

12. **Adjourn** - Motion by Fore second by Stoelb to adjourn at 8:12 pm, all members voted aye, motion carried.

Minutes by Julie Wicker.