

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF April 18th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:31 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy DesJardins, Matt Fore and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Treasurer Kari Mooney, Sanitary Administrator Karen Bollwahn, Maintenance Supervisor Rick Meyer and Public Works Director Ben Darkow, and Otis Kiehl.

NEW BUSINESS / APPOINTMENTS:

1. Approval of draft minutes for March 31st, 2022 SD1 Special Commissioners Meeting - Motion by Stoelb second by DesJardins to approve the draft minutes for March 31st, 2022 Special Commissioners meeting. All members voted Aye, Motion carried.
2. Approval of draft minutes for April 4th, 2022 SD1 Commissioners Meeting – Motion by Stoelb, second by DesJardins to approve the draft minutes for April 4th, 2022 SD1 Commissioners Meeting. All members voted Aye, motion carried.
3. **Maintenance issues as reported by Ben Darkow or Otis Kiehl –** Ben Darkow informed the Commissioners that the new pump arrived for 12th and Stahl Rd. A hole was found in the flush valve on the second pump. It is being repaired. He is also receiving some estimates for redoing the piping at 12th and Stahl. Given the price of the repairs, we will need to send these out for bids.
4. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported receipt of the Deferred Assessment owed upon sale of the Gartman land. She will be removing the lien once the check has cleared.
 - b. **Treasurer** – Treasurer Mooney reported on checking account totals, and bills paid. She mentioned progress billing went out for the annual audit and quarterly payments are rolling in. The commissioners also received written reports in their packets.
 - c. **Secretary** – Secretary Wicker had no report.
 - d. **Commissioners** – No report
5. Sanitary District No. 1 Disbursements - Motion by Stoelb second by Hoffmann to approve disbursement checks dated 04/18/2022, check numbers 3287-3294 for \$1597.12 all commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 4/6/2022 for \$2908.28 all commissioners voted Aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll, date of checks 4/20/2022 for \$2180.53 All commissioners voted Aye, Motion Carried.
6. ADJOURN - Motion by Fore, second by Stoelb to adjourn at 5:39 p.m. Meeting Adjourned.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator