

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF May 2nd, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:39 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy DesJardins, Matt Fore and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn and Public Works Director Ben Darkow.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for April 18th, 2022 SD1 Commissioners Meeting - Motion by Hoffmann second by DesJardins to approve the draft minutes for April 18th, 2022 Commissioners meeting, All members voted Aye, Motion carried.**
2. **Maintenance issues as reported by Ben Darkow – Ben Darkow stated there were no new maintenance issues to report. He gave the commissioners an update on how many properties have been observed regarding hydrogen sulfide gas.**
3. **Reports:**
 - a. **Sanitary Administrator – Bollwahn reported that a town property is selling that will require some additional measures. The parcel is currently a tax exempt metered business and appears to be selling to be used as a residential property. This will involve looking into how the district will handle the meter.**
 - b. **Treasurer – John Ehmann asked the commissioners if they had any questions regarding the treasurer's reports. No questions were presented.**
 - c. **Secretary – Secretary Wicker reported that regarding the parcel sale Bollwahn mentioned, she will be investigating with Grota on whether the Town needs to do anything regarding taxes changing from exempt to not exempt.**
 - d. **Commissioners – No report**
4. **Sanitary District No. 1 Disbursements - Motion by Stoelb second by DesJardins to approve disbursement checks dated 05/02/2022, check numbers 3295-3301 for \$33,152.72 all commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 05/02/2022 for \$3235.64 all commissioners voted Aye, motion carried.**
5. **ADJOURN - Motion by Fore, second by Hoffmann to adjourn at 5:48 p.m. Meeting Adjourned.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator