

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF June 6th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy DesJardins, and Tom Stoelb were present. Commissioner Matt Fore was excused Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn.

NEW BUSINESS / APPOINTMENTS:

1. The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the District who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the District is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss issues related to: City resident Notice of Claim and Town resident debris. Motion by Stoelb, second by DesJardins to move into closed session. Roll call vote: Stoelb, AYE. DesJardins, AYE. Hoffmann, AYE. Chairman Ehmann, AYE. Motion carried.
2. Approval of draft minutes for May 16th, 2022 SD1 Commissioner's Meeting - Motion by Stoelb, second by Hoffmann to approve the draft minutes for the May 16th, 2022 Commissioner's meeting, All members present voted Aye, Motion carried.
3. Review and approve 2022 CMAR for submission and adopt Resolution 1-2022 - Motion by Hoffmann, Second by Stoelb to approve the 2022 CMAR as presented and adopt resolution 1-2022. All members present voted AYE, motion carried.
4. Review and possible approval of Quote from Flyght for pump preventative maintenance program - Bollwahn presented the commissioners with two quotes received for the annual maintenance program for the pump stations. One was from Flyght, and one was from Sabel Mechanical. Stoelb noted that the Flyght quote was more comprehensive as well as being less expensive. Bollwahn shared that they always give good service, timely responses to requests for assistance and excellent quality to their work. DesJardins mentioned that if we chose a 3 year agreement option our cost would be fixed through 2024. Motion by Stoelb, second by DesJardins to accept the quote from Flyght at the 3 year option. All members present votes Aye, motion carried.
5. Maintenance issues as reported by Ben Darkow - Bollwahn informed the commissioners of a pump failure at 12th and Stahl Road on June 5th, 2022. The emergency notification system alarmed at 1 am, and sanitary staff Klokow and Pautz responded to the scene. Upon inspection, Xylem was called to pull one of the pumps and a large cut-off of a bolt was found jammed in the impeller. Everything is repaired and is running smoothly.
6. **Reports:**
 - a. **Sanitary Administrator** - Bollwahn had no additional report.
 - b. **Treasurer** - Chairman Ehmann asked the commissioners if they had any questions regarding the treasurer's reports. No questions were presented.
 - c. **Secretary** - No report
 - d. **Commissioners** - No reports
7. Sanitary District No. 1 Disbursements - Motion by DesJardins second by Hoffmann to approve disbursement checks dated 06/06/2022, check numbers 3306-3309 for \$3628.43 all commissioners voted aye, motion carried. Motion by DesJardins, second by Hoffmann to approve Sanitary District 1 direct deposit payroll date of checks 06/01/2022 for \$2323.24 all commissioners voted Aye, motion carried.
8. ADJOURN - Motion by Stoelb, second by Hoffmann to adjourn. Chairman Ehmann adjourned the meeting at 6:16 p.m.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator