

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF June 20th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:30 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy DesJardins, Matt Fore and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Shawna Scovronski, Shelley Hittman.

NEW BUSINESS / APPOINTMENTS:

1. The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the District who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the District is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss issues related to: City resident Notice of Claim. Motion by Fore, second by Hoffmann to move into closed session. Roll call vote: Hoffmann, AYE, Stoelb, AYE, Fore, AYE, DesJardin, AYE. Chairman Ehmann, AYE. Motion carried.
2. Chairman Ehmann moved back into open session. Motion by Fore, second by Stoelb to adopt Resolution disallowing claim of Nina Stapel. All commissioners voted Aye, motion carried.
3. Approval of draft minutes for June 6th, 2022 SD1 Commissioner's Meeting - Motion by Stoelb, second by DesJardins to approve the draft minutes for the June 6th, 2022 Commissioner's meeting, All members present voted Aye, Fore abstained. Motion carried.
4. **Review and possible approval of Quote from Flyght for pump preventative maintenance program Flush Valve Option** - Bollwahn brought this quote back to the board to explain an add-on that would be valuable to the District. She explained that for \$80 per valve we could have all the flush valves cleaned, oiled and inspected. If repairs are necessary we can be aware of this earlier than a breakdown. Furthermore, at \$80 per valve, with 9 valves in SD1 and 2 Valves in SD2, total out of pocket to add the flush valve package is \$880, which is still less than the other quote we received by a significant amount.. Motion by Fore, second by Hoffmann to accept the quote from Flyght at the 3 year option to include the Flush Valve option. All members present votes Aye, motion carried.
5. **Maintenance issues as reported by Otis Kiehl** – Kiehl reported that they have been working on the air release valves.
6. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn had no additional report.
 - b. **Treasurer** – Chairman Ehmann asked the commissioners if they had any questions regarding the treasurer's reports. No questions were presented.
 - c. **Secretary** – No report
 - d. **Commissioners** – No reports

Sanitary District No. 1 Disbursements - Motion by DesJardins second by Stoelb to approve disbursement checks dated 06/20/2022, check numbers 3314-3319 for \$3126.21 all commissioners voted aye, motion carried. Motion by Stoelb, second by DesJardins to approve Sanitary District 1 direct deposit payroll date of checks 06/15/2022 for \$1560.25 all commissioners voted Aye, motion carried.
7. **ADJOURN** - Motion by Fore second by Stoelb to adjourn. Chairman Ehmann adjourned the meeting at 5:46 p.m.

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator