

**SANITARY DISTRICT NO. 1 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF July 5th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.1 Commissioners Meeting to order at 5:35 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Brian Hoffmann, Nancy DesJardins, Matt Fore and Tom Stoelb were present. Also in attendance: Secretary Julie Wicker, Sanitary Administrator Karen Bollwahn, Jack Leonhardt, Cory Roeseler, Pam Rogers, Jeremy Udovich and Jayne Zabrowski.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of draft minutes for June 20th, 2022 SD1 Commissioner's Meeting - Motion by Stoelb, second by Hoffmann to approve the draft minutes for the June 20th, 2022 Commissioner's meeting. All members present voted Aye. Motion carried.**
2. **Maintenance issues as reported by Otis Kiehl –** Kiehl reported on issues related to the dialer system at Curtiss pump station. At the present time, it is only dialing out to Kiehl. Mr. Kiehl gave a brief description of a new system that the department has been looking into and gave his opinion that the \$1900 quoted to replace the dialer would be better spent upgrading to a more modern system. Chairman Ehmann asked Mr. Kiehl to give a short comparison of the two systems. The old system uses landline phones to call emergency staff when a triggering event happens. The new style system uses satellites, and the staff can check out the status of all of the equipment in the station online. Ben Darkow pulled up and shared the numbers for a "Mission System" replacement that uses satellite instead of land-line communications. Current costs are \$6949 per station for parts, labor and install. Bollwahn added that the cost of landlines used by the dialers for each station continue to go up, sometimes at ridiculous increases. Clerk Wicker has to do battle after every promotional period with A T & T in order to keep the costs under control, and they are getting less and less reliable as a service, and harder to strike a deal with for rates. Kiehl shared that he has reached out to other communities to see what they are using. Everyone he has contacted is using the Mission System. Commissioner Stoelb asked how many we have. There are 4 in Sanitary 1 and 1 in Sanitary 2. Motion by Fore, second by Stoelb to under emergency protocol, replace the antiquated, non- functioning dialer at Curtiss pump station with an updated satellite-based Mission System, all members voted Aye, Motion carried.
3. **Reports:**
 - a. **Sanitary Administrator** – Bollwahn reported on the current billing cycle having been completed and are in the mail, the lien release has been filed for the Gartman property and the signature was received on delivery of the Notice to disallow the claim filed by Nina Stapel. Bollwahn requested to be excused from the next meeting.
 - b. **Treasurer** – Chairman Ehmann gave review of the treasurer's reports. No questions were presented.
 - c. **Secretary** – No report
 - d. **Commissioners** – No reports

Sanitary District No. 1 Disbursements - Motion by DesJardins second by Hoffmann to approve disbursement checks dated 07/05/2022, check numbers 3320-3325 for \$26,776.37 all commissioners voted aye, motion carried. Motion by DesJardins, second by Hoffmann to approve Sanitary District 1 direct deposit payroll date of checks 06/29/2022 for \$2510.49 all commissioners voted Aye, motion carried.
4. **ADJOURN - Motion by Fore second by Stoelb to adjourn. Chairman Ehmann adjourned the meeting at 5:50 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator