

**SANITARY DISTRICT NO. 2 COMMISSIONERS MEETING
TOWN OF WILSON, SHEBOYGAN COUNTY, WISCONSIN
MINUTES OF June 20th, 2022**

CALL TO ORDER & DECLARATION OF OPEN MEETING: President John Ehmann called the Sanitary District No.2 Commissioners Meeting to order at 5:47 p.m. Posting in accordance with open meeting law was confirmed by affidavit of posting and the meeting was declared an open meeting. Meeting was held via Zoom which complies with open meeting laws. Public comment session was removed from the meeting agenda to facilitate the zoom platform.

PRESENT: President John Ehmann, Commissioners Tom Stoelb, Nancy DesJardins, Matt Fore and Brian Hoffmann were present. Also in attendance: Secretary Julie Wicker, and Sanitary Administrator Karen Bollwahn. Guests Shawna Scovronski and Shelley Hittman were also present.

NEW BUSINESS / APPOINTMENTS:

1. **Approval of the draft minutes for May 16th, 2022 Sanitary District 2 Commissioner Meeting – Motion by Stoelb, second by DesJardins to approve the draft minutes for May 16th, 2022. All members voted Aye, Motion Carried.**
2. **Review and approve 2022 CMAR for submission and adopt Resolution 2-2022 – Motion by Fore, second by Hoffmann to approve the 2022 CMAR as presented and adopt resolution 2-2022. All members voted Aye, motion carried.**
3. **Review and possible approval of quotes for Millipore Sigma pump repair or replacement** Bollwahn read through the quote for repair of the pump and informed the commissioners that the repair will cost almost \$8,000. A new pump with a warranty is estimated at near \$21,000. The commissioners asked Operator Kiehl how old the pump is and what our situation is with spare pumps. He explained that the pump is old and the spare pump which is also old is currently being used. Bollwahn asked if the commissioners would like the pump to be put out for bids so we have a comparison and can decide whether to repair, replace or do both so we have 2 working, sound pumps. The decision to get bids on a new pump was made and this will be an agenda item on the next meeting.
4. **Maintenance related issues as presented by Ben Darkow –** Bollwahn shared a bid from Sabel Mechanical for a new flow meter and chart recorder for SD2. The quote came in at \$17,510. Two months ago the figure was \$14,510. Bollwahn mentioned the option of having a special meeting to coincide with the next SD1 meeting to have this as an agenda item, or wait another month for the next SD 2 meeting. With supply chain issues and shipping issues as well as the difficulty on availability of parts currently in all markets, the Chairman mentioned waiting may make costs rise even higher and that this has been discussion points on previous meetings. Motion by Fore, Second by Stoelb to approve the quote for a new Flow Meter and chart recorder for \$17,510. All members voted Aye, Motion carried.
5. **Reports:**
 - a. **Sanitary Administrator –** Bollwahn had no report.
 - b. **Treasurer –** Treasurer reports were presented in the commissioners packets. Chairman Ehmann asked if the commissioners had any questions, no questions were presented.
 - c. **Secretary –** No Report
 - d. **Commissioners –** No Report
6. **Sanitary District No. 2 Disbursements - Motion by Hoffmann, second by Stoelb, to approve disbursement checks dated 6/20/2022, check numbers 2212-2215 for \$1228.41 all members voted aye, motion carried.**
7. **ADJOURN - Motion by Fore, second by Hoffmann to adjourn. Chairman Ehmann Adjourned the meeting at 6:03 p.m.**

Minutes Respectfully Submitted by: Karen Bollwahn, Sanitary District Administrator